

FIJI CORRECTIONS SERVICE

2017 – 2018

Annual Report



YELLOW
GIVING A

RIBBON
SECOND CHANCE



Referrals Letter

Hon Minister Aiyaz Sayed-Khaiyum

The Attorney General and Minister for Economy, Public Enterprise
Civil Service and Communications
Attorney –General’s Chambers
Level 7 Suvavou House
Victoria Parade
P O Box 2213
Government Buildings
SUVA

Dear Honourable Minister,

I have much pleasure in presenting to you the Fiji Corrections Service 01 August 2017 to 31 July 2018 Report.

The report highlights the monthly performance and achievements in delivering the outcomes in line with the Organizational Plan. The change of financial year from 2017 to 2018 has enabled us to review the Annual Corporate Plan by including key initiatives and target outcomes that will surely reform the status quo, ensuring a more focused workforce that are more resilient and result oriented.

Yours faithfully

F. B. KEAN
Commander
Commissioner of Corrections

Foreword



Commissioner of Corrections

I have much pleasure in presenting the Annual Report for the Fiji Corrections Service (FCS) for the financial period 01 August 2017 to 31 July 2018.

This Annual Report reflects the operations and administration performance of the FCS through the collaborative effort of all FCS personnel and its stakeholders. The improved and consistent capacity development to all FCS personnel and those under our care, commended the achievement of our targets in this 2017/2018 financial period.

These continued successes are dependent on engaging the right people to implement the FCS strategies and its intent. The process begun by embedding appropriate professionals under the FCS establishment to improve quality advice, exercise good governance and implement best practices.

The consistent achievement of targets during this financial year highlighted the clear direction and good knowledge of the FCS Strategic Documents. The key to this accomplishment is the emphasis of Good Governance, Transparency and Accountability in all areas of work in the FCS. This was attributed towards an increase in Annual Corporate Plan (ACP) awareness workshops

conducted during the year.

Overall 2017/2018 was a good year for FCS. It challenges the status quo and the ability for all staff to revisit their purpose and role towards saving lives and nation building. To advance our move towards FCS being a rehabilitation centric organisation and we will continue to introduce much needed reforms to the way we conduct our business.

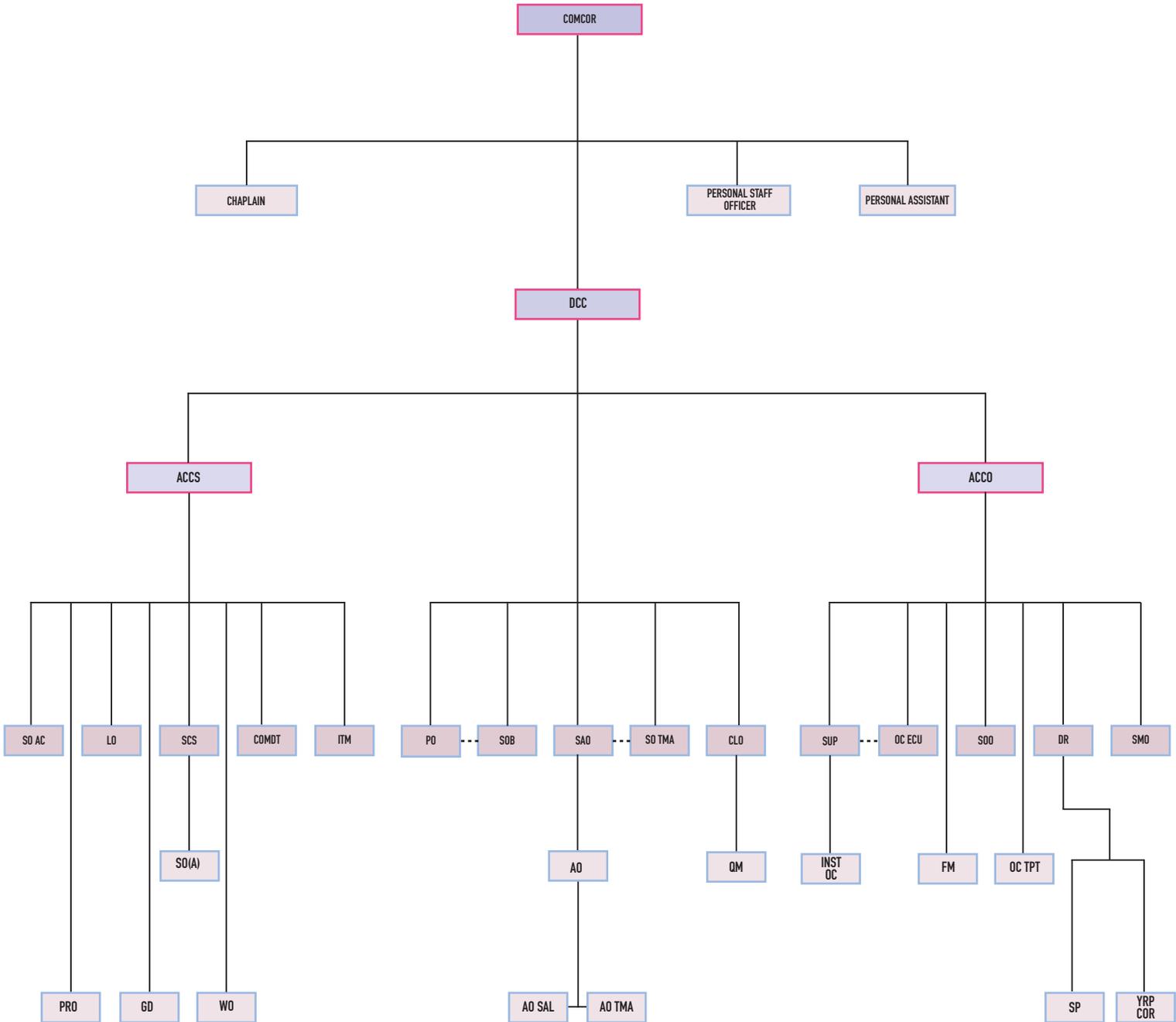
We encompass strong Leadership and ensure training systems are conducive to empower our FCS personnel to provide efficient and effective Correction Services to the public as a whole.

F. B. KEAN
 Commander
 Commissioner of Corrections

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Organization Structure



Strategic Objectives

Vision

To effectively rehabilitate all inmates that they will become lawful abiding citizens, who contribute positively to our country, Fiji.

Mission

To positively restore lives

Values

- Family
- Integrity
- Loyalty
- Honesty
- Empathy
- Leadership

Motto

Semper Restituens
(Always Rehabilitation)

Key Principles

The Fiji Corrections Service three key principles are:

Strategic Private Concept

We value the contribution of all staff in the institution. Whatever their appointment is, whether as a Custodial Officer, Driver, Cleaner, Receptionist, Duty Officer, Junior or Senior Officer, they have a purpose to add value to the success of Fiji Corrections Service.

Leadership

Everything rises and falls on leadership. We are expected to exercise sound and strong leadership at all times. This is summed up in the quote from Bill Cosby, *“I do not know the key to success but the key to failure is trying to please everybody”*. Do not try to be popular because all popular leaders have failed. Never shy away from the tough decisions when it is required of you.

Honest Days Work

We are expected to commit to an honest day’s work. This simple and powerful message must be at the centre of our daily attitude to work 24/7.

Organization Responsibilities

The Fiji Corrections Service is obligated under the Correction Act to serve the public by keeping in custody those convicted by the courts in providing effective corrective services and applying all human rights obligations and standards, and for related matters.

Its three major roles are to provide:

Safety & Security

The security of Corrections Institutions encompasses several essential components including appropriately designed physical infrastructure, relevant modern technology and an efficient and effective manning. A well-defined and organized correction security is critical for the protection of staff, inmates, visitors and the public at large.

Care

The Fiji Corrections Service will ensure proper treatment of all inmates under its care in line with the United Nations Minimum Standard Rules for the treatment of Offenders.

Change

In aligning the Fiji Correction Service roles and functions with the Fiji Corrections Act, 2006, FCS continues to redirect its focus on organization discipline and enhanced rehabilitation of inmates under our care. This involves the continuous reviewing and development of the rehabilitation framework that should impact real life change in the lives of inmates, ensuring their successful reintegration into society.



Inmates

Key

Statistics



Convicted and Remand Inmates

Under our custody are two major categories of inmates. Convicted Inmates are classified as those that are sentenced by Court, whilst those awaiting trial and are yet to be sentenced are classified as Remand Inmates.

A total comparative average number of convicted inmates, remandees, civil inmates and detainees in custody for 2017/2018 are shown in Table 1 below.

Table 1: Average In Custody 2017 – 2018

| | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | AVERAGE |
|--------------|------|------|------|------|------|------|------|------|------|------|------|-------------|
| CONVICT | 1735 | 1721 | 1718 | 1691 | 1754 | 1738 | 1641 | 1672 | 1706 | 1718 | 1732 | 1721 |
| REMAND | 449 | 430 | 418 | 478 | 458 | 492 | 500 | 503 | 483 | 461 | 486 | 607 |
| CIVIL | 3 | 5 | 2 | 3 | 1 | 10 | 6 | 8 | 9 | 7 | 8 | 8 |
| DETAINEE | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| TOTAL | | | | | | | | | | | | 2337 |

Source: Fiji Corrections Service Database

An average of 1721 convicted inmates were in custody, from August 2017 to July 2018 was recorded compared to 1500 recorded in 2016-2017. The trend is indicative of the increase of offences committed during the reported financial year.

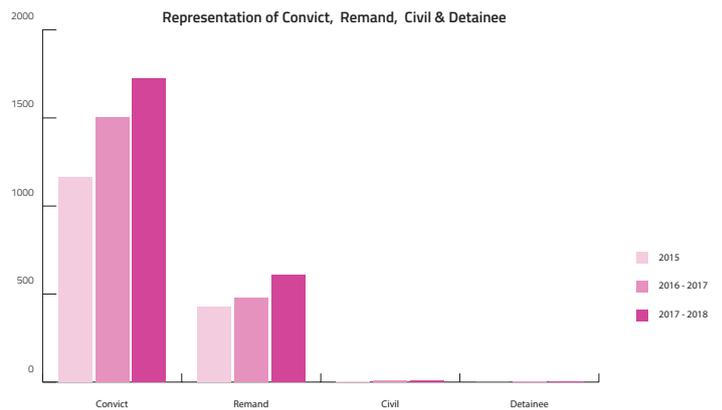
Table 2: Inmates in custody Comparative: 2017-2018

| | 2015 | 2016 - 2017 | 2017 - 2018 |
|----------|------|-------------|-------------|
| CONVICT | 1163 | 1500 | 1721 |
| REMAND | 426 | 480 | 607 |
| CIVIL | 2 | 6 | 8 |
| DETAINEE | 0 | 1 | 1 |

Source: Fiji Corrections Service Database

The number of convicted inmates increased by 14% in 2017-2018 compared to the 29% in 2016- 2017. Remand inmates recorded an increase of 30% compared to the 10% in 2016 – 2017.

Figure 1: Graphical representation of Convicted and Remand inmates for 2015 to 2017-2018



Source: Fiji Corrections Service Database

Gender Representation

Table 3 (a): Inmates by Gender representation by months

| | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AVERAGE |
|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------|
| MALE | 1976 | 1782 | 1993 | 1892 | 1997 | 2100 | 2123 | 2102 | 2192 | 2163 | 2314 | 2251 | 2073 |
| FEMALE | 55 | 79 | 99 | 87 | 90 | 81 | 80 | 75 | 77 | 83 | 96 | 93 | 83 |
| TOTAL | 2031 | 1861 | 2092 | 1979 | 2087 | 2181 | 2203 | 2171 | 2269 | 2246 | 2400 | 2344 | |

Source: Fiji Corrections Service Database

The trend indicates a fluctuation of male and female inmates in custody for the reported months.

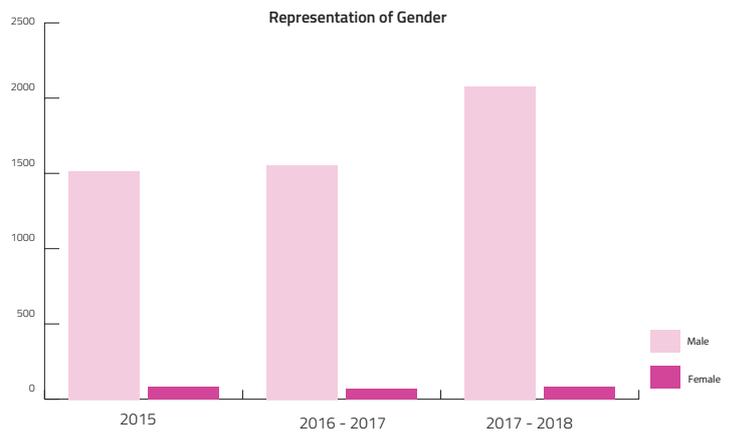
Table 3 (b): Inmates by Gender comparison: 2015 to 2016-2017

| | 2015 | 2016-2017 | 2017/18 |
|--------------|-------------|-------------|-------------|
| Male | 1512 | 1555 | 2073 |
| Female | 83 | 70 | 83 |
| TOTAL | 1595 | 1976 | 2156 |

Source: Fiji Corrections Service

However, male inmates recorded a notable increase by 26% in 2016 – 2017 compared to 2015 data, while the number of female inmates decreased from 83 in 2015 to 70 in 2016 - 2017.

Figure 2: Graphical Representation of Gender comparison: 2015 to 2017-2018



Source: Fiji Corrections Service Database



The FCS Brass Band is one of the initiatives under the rehabilitation program



The open family day at the correction centres ensures inmates maintain family connection

Age Categorization

Age categorization together with the offence details allows reliable and effective classification and allocation of inmates under our care. Young inmates between the ages of 16yrs - 25yrs are classified as Star Class and are accommodated at the Nasinu Correction Centre.

Others are categorized as Ordinary Class while all female inmates are categorized as Women inmates. They are allocated to institutions appropriate for them to serve their sentences. The existence of the Central Allocation Board, allowed in-depth profiling of inmates personal, family background, risk analysis and personal welfare needs.

This has become the platform for the effective allocation of inmates to various correction institutions within FCS.

Sets out in Table 4 below are the categorization of age by months.

Table 4 (a): Age Categorization of inmates by months (2016-2017)

| AGE CATEGORIZATION | | | | | | | | | | | | | |
|---------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-------------|--------------|-----------------|
| | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AVERAGE |
| 16-20 | 176 | 182 | 210 | 220 | 199 | 175 | 175 | 188 | 208 | 214 | 239 | 224 | 200.83 |
| 21-25 | 432 | 392 | 392 | 367 | 407 | 425 | 438 | 417 | 451 | 473 | 536 | 492 | 435.17 |
| 26-30 | 339 | 346 | 357 | 380 | 410 | 326 | 348 | 339 | 356 | 336 | 364 | 357 | 354.83 |
| 31-35 | 312 | 329 | 297 | 300 | 330 | 336 | 319 | 299 | 326 | 320 | 336 | 315 | 318.25 |
| 36-40 | 245 | 256 | 278 | 257 | 248 | 265 | 261 | 255 | 241 | 251 | 254 | 256 | 255.58 |
| 41-45 | 197 | 219 | 197 | 227 | 217 | 209 | 214 | 207 | 215 | 198 | 205 | 210 | 209.58 |
| 46-50 | 137 | 156 | 137 | 142 | 132 | 147 | 134 | 142 | 144 | 134 | 141 | 147 | 141.08 |
| 51-60 | 179 | 199 | 157 | 178 | 210 | 183 | 198 | 211 | 216 | 203 | 212 | 218 | 197.00 |
| 61-70 | 76 | 76 | 79 | 82 | 91 | 91 | 90 | 93 | 87 | 88 | 95 | 96 | 87.00 |
| 70+ | 21 | 32 | 27 | 33 | 39 | 24 | 26 | 26 | 25 | 29 | 28 | 29 | 28.25 |
| Mnth Total | 2114 | 2187 | 2131 | 2186 | 2283 | 2181 | 2203 | 2177 | 2269 | 2246 | 2410 | 2344 | 2,227.58 |
| Mnth Average | 211.4 | 218.7 | 213.1 | 218.6 | 228.3 | 218.1 | 220.3 | 217.7 | 226.9 | 224.6 | 241 | 234.4 | 185.63 |

Source: Fiji Corrections Service Database

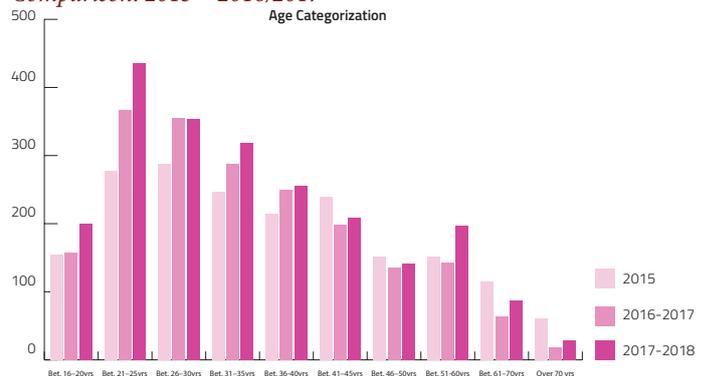
Table 4(a) above, the shows the Age category from 21 - 35 years, continued to dominate the prison population in 2017 - 2018. This category represented 49% of the total population in 2017-2018 which reduced by 10% as compared to 59% in 2016/2017.

Table 4 (b): Age Group Comparison: 2015 to 2016-2017

| | 2015 | 2016-2017 | 2017-2018 |
|-----------------------|-------------|-------------|-------------|
| Between 16 – 20 years | 155 | 158 | 200 |
| Between 21 – 25 years | 278 | 366 | 435 |
| Between 26 – 30 years | 288 | 355 | 354 |
| Between 31 – 35 years | 246 | 288 | 318 |
| Between 36 – 40 years | 214 | 249 | 255 |
| Between 41 – 45 years | 239 | 199 | 209 |
| Between 46 – 50 years | 151 | 135 | 141 |
| Between 51-60 years | 152 | 143 | 197 |
| Between 61 – 70 years | 115 | 64 | 87 |
| Over 70 years of age | 61 | 19 | 28 |
| TOTAL | 1595 | 1976 | 2227 |

Source: Fiji Corrections Service Database

Figure 3: Graphical Representation of Average Age Group Comparison: 2015 – 2016/2017



Provincial Representation

The proper profiling of inmates during the admission process is a critical exercise. The gathering of information and analysis about each inmate when they are incarcerated is crucial in determining what kind of support or treatment they will require to rehabilitate them. Set out in Table 5 (a) is the distribution of inmates based on their province.

Table 5 (a): Provincial representation by months

| PROVINCIAL REPRESENTATION | | | | | | | | | | | | | | | | | | | | |
|---------------------------|-----|-----|-------------|--------|-----|------------|----------|----------|------------|---------|---------|-----|------|-------|----------|---------|--------|--------|------------|------------|
| | BA | BUA | CAKAU-DROVE | KADAVU | LAU | LOMAI-VITI | MACU-ATA | NAD-ROGA | NAIT-ASIRI | NAM-OSI | NAV-OSA | RA | REWA | SERUA | TAI-LEVU | ROT-UMA | OTHERS | INDIAN | MNTH TOTAL | MNTH AVERG |
| AUG | 156 | 72 | 150 | 131 | 191 | 141 | 77 | 64 | 154 | 38 | 15 | 125 | 91 | 29 | 195 | 14 | 68 | 374 | 2085 | 116 |
| SEP | 163 | 57 | 167 | 128 | 170 | 132 | 81 | 100 | 143 | 25 | 15 | 139 | 80 | 29 | 249 | 20 | 70 | 387 | 2155 | 120 |
| OCT | 149 | 68 | 175 | 139 | 182 | 135 | 84 | 102 | 137 | 26 | 19 | 143 | 87 | 25 | 243 | 17 | 72 | 389 | 2195 | 122 |
| NOV | 162 | 72 | 143 | 129 | 207 | 139 | 76 | 89 | 154 | 36 | 32 | 127 | 75 | 35 | 233 | 23 | 67 | 372 | 2171 | 121 |
| DEC | 180 | 66 | 162 | 113 | 212 | 124 | 63 | 84 | 140 | 29 | 22 | 156 | 90 | 17 | 231 | 23 | 85 | 372 | 2169 | 121 |
| JAN | 166 | 77 | 162 | 126 | 192 | 136 | 77 | 87 | 137 | 26 | 23 | 146 | 105 | 20 | 218 | 18 | 93 | 372 | 2181 | 121 |
| FEB | 173 | 77 | 180 | 126 | 202 | 130 | 83 | 80 | 137 | 34 | 24 | 139 | 93 | 22 | 220 | 18 | 106 | 359 | 2203 | 122 |
| MAR | 156 | 75 | 189 | 131 | 201 | 143 | 78 | 72 | 141 | 34 | 22 | 136 | 93 | 17 | 225 | 18 | 97 | 349 | 2177 | 121 |
| APR | 181 | 77 | 191 | 138 | 205 | 151 | 83 | 77 | 157 | 33 | 22 | 132 | 85 | 20 | 230 | 16 | 96 | 375 | 2269 | 126 |
| MAY | 152 | 72 | 191 | 138 | 206 | 137 | 84 | 95 | 150 | 33 | 24 | 131 | 94 | 27 | 231 | 25 | 78 | 378 | 2246 | 125 |
| JUN | 176 | 68 | 196 | 141 | 239 | 156 | 91 | 101 | 155 | 31 | 22 | 144 | 93 | 28 | 258 | 31 | 79 | 401 | 2410 | 134 |
| JUL | 183 | 69 | 178 | 142 | 215 | 147 | 101 | 104 | 152 | 33 | 24 | 145 | 95 | 27 | 251 | 31 | 77 | 370 | 2344 | 130 |
| AV. | 166 | 71 | 174 | 132 | 202 | 139 | 82 | 88 | 146 | 32 | 22 | 139 | 90 | 25 | 232 | 21 | 82 | 375 | 2218 | |

Source: Fiji Corrections Service Database

There has been consistent increase in the number of inmates in custody from Tailevu, Lau and Cakaudrove during the reporting period. These three provinces have been dominating the prison population dated back for the last 3 years. The Tailevu Province remained to record the highest in custody for two reporting period 2016/2017 and 2017/2018. The percentages for both also remain at 12% (AVG 232).



Division of labour inside centres ensures inmates are kept busy



Groups for outside work are divided depending on classification

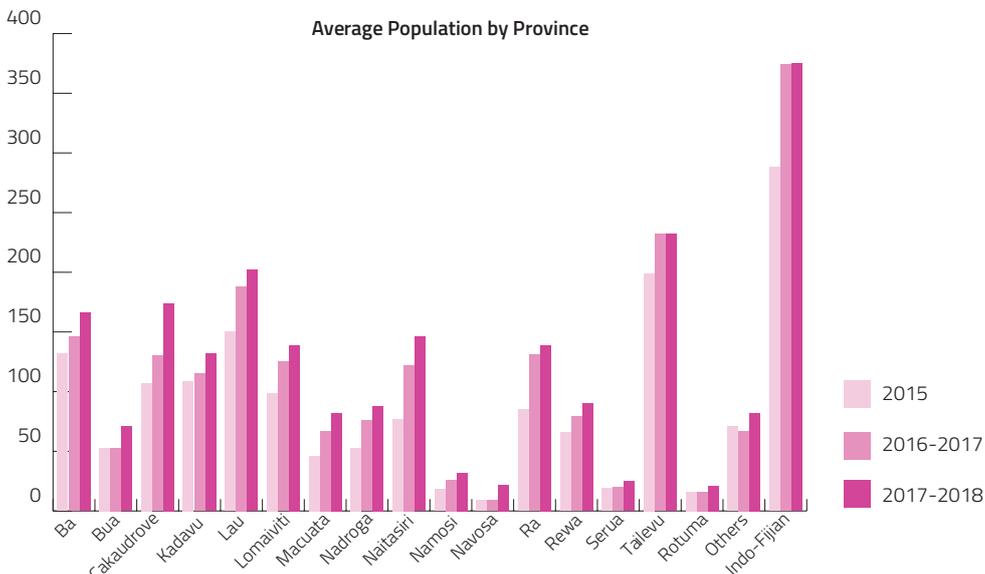
Provincial Representation

Table 5 (b): Provincial Representation Comparison 2015 to 2017-2018

| PROVINCIAL REPRESENTATION | | | |
|---------------------------|-------------|-------------|-------------|
| PROVINCE | 2015 | 2016-2017 | 2017-2018 |
| BA | 132 | 146 | 166 |
| BUA | 53 | 53 | 71 |
| CAKAUDROVE | 107 | 130 | 174 |
| KADAVU | 109 | 115 | 132 |
| LAU | 150 | 188 | 202 |
| LOMAIVITI | 99 | 125 | 139 |
| MACUATA | 46 | 67 | 82 |
| NADROGA | 53 | 76 | 88 |
| NAITASIRI | 77 | 122 | 146 |
| NAMOSI | 18 | 26 | 32 |
| NAVOSA | 9 | 9 | 22 |
| RA | 85 | 131 | 139 |
| REWA | 66 | 79 | 90 |
| SERUA | 19 | 20 | 25 |
| TAILEVU | 199 | 232 | 232 |
| ROTUMA | 16 | 16 | 21 |
| OTHERS | 71 | 67 | 82 |
| INDO-FIJIAN | 288 | 374 | 375 |
| TOTAL | 1597 | 1976 | 2281 |

Source: Fiji Corrections Service Database

Figure 4: Graphical representation by Province: 2015 to 2017-2018



Source: Fiji Corrections Service Database

Ethnicity

The categorization of inmates into various ethnicity groups on admission provides a platform for FCS to address their individual needs and general welfare. It also allows better coordination with relevant community representatives and specific stakeholders to assist in their personal welfare, health, well-being and rehabilitation needs. Set out in Table 6 are the inmate's distribution by ethnicity 2015.

Table 6 (a): Inmates ethnic representation by months

| ETHNICITY REPRESENTATION | | | | | | | | | | | |
|--------------------------|------|---------|-----------|----------|----------|---------|--------|------------|-------------|------------|------------|
| | EURO | P/ EURO | I/ FIJIAN | I TAUKEI | RO-TUMAN | CHINESE | OTHERS | MELANESIAN | MICRONESIAN | FOREIGNERS | Mnth TOTAL |
| AUG | 2 | 6 | 327 | 1654 | 15 | 3 | 27 | 7 | 0 | 25 | 2066 |
| SEP | 3 | 5 | 376 | 1768 | 16 | 2 | 27 | 9 | 0 | 32 | 2238 |
| OCT | 0 | 8 | 384 | 1371 | 19 | 4 | 32 | 3 | 0 | 29 | 1850 |
| NOV | 2 | 7 | 392 | 1654 | 22 | 3 | 33 | 5 | 0 | 37 | 2155 |
| DEC | 3 | 11 | 407 | 1742 | 13 | 1 | 15 | 4 | 1 | 28 | 2225 |
| JAN | 5 | 12 | 372 | 1763 | 22 | 10 | 20 | 3 | 3 | 18 | 2181 |
| FEB | 5 | 9 | 359 | 1756 | 16 | 13 | 27 | 3 | 1 | 14 | 2203 |
| MAR | 5 | 9 | 349 | 1738 | 17 | 11 | 30 | 3 | 1 | 14 | 2177 |
| APR | 8 | 9 | 375 | 1801 | 12 | 11 | 34 | 3 | 1 | 14 | 2269 |
| MAY | 7 | 8 | 378 | 1773 | 14 | 12 | 32 | 3 | 1 | 18 | 2246 |
| JUN | 4 | 7 | 401 | 1910 | 16 | 5 | 45 | 4 | 1 | 17 | 2410 |
| JUL | 4 | 8 | 369 | 1886 | 15 | 5 | 35 | 4 | 1 | 15 | 2344 |
| YR. Total | 48 | 99 | 4489 | 20816 | 197 | 80 | 357 | 51 | 10 | 261 | |
| YR. Avrge | 4 | 8 | 374 | 1734 | 16 | 6 | 29 | 4 | 1 | 22 | |

Source: Fiji Corrections Service Database

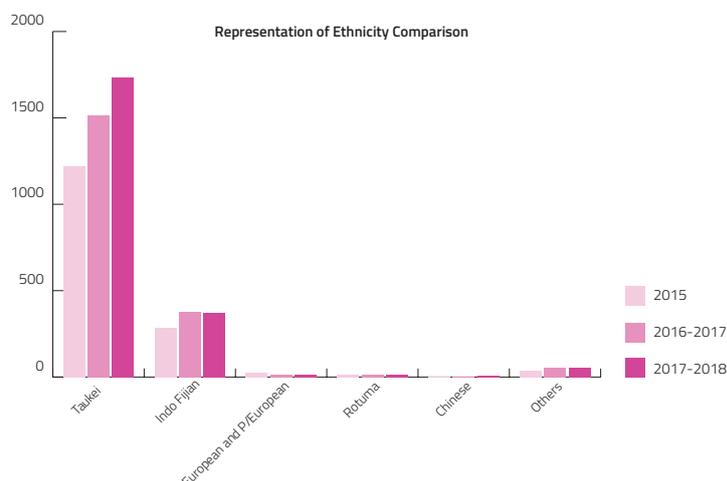
A steady increase recorded by the i-Taukei inmates, recording a 79% of the total average population in custody and increase by 2% compared to 77% in 2016/17.

Table 6 (b): Inmates by Ethnicity comparison: 2015 to 2017/2018

| ETHNICITY REPRESENTATION | | | |
|--------------------------|------|-----------|-----------|
| ETHNICITY | 2015 | 2016-2017 | 2017-2018 |
| TAUKEI | 1220 | 1517 | 1734 |
| INDO FIJIAN | 288 | 376 | 374 |
| EUROPEAN AND P/EUROPEAN | 28 | 12 | 12 |
| ROTUMA | 16 | 15 | 16 |
| CHINESE | 4 | 2 | 6 |
| OTHERS | 39 | 54 | 56 |
| TOTAL | 1597 | 1976 | 2198 |

Source: Fiji Corrections Service Database

Figure 5: Comparison of Graphical representation by Ethnicity



Source: Fiji Corrections Service Database

Religious/Denomination Representation

Inmates upon admission are categorized into their respective denomination and appropriate faith based groups. These will assist in each individual's spiritual enhancement by the staff of FCS. It is also an avenue where inmates are empowered spiritually and mentally by allowing them to respond positively to offered rehabilitation programs, institution operation procedures and daily routine. Whilst the contribution of faith groups, religious leaders and dedicated members is acknowledged; much more is required when inmates are released back into society.

Set out in Table 7 are the categorization of inmates by religious/faith based groupings for 2016/2017 and 2017/2018

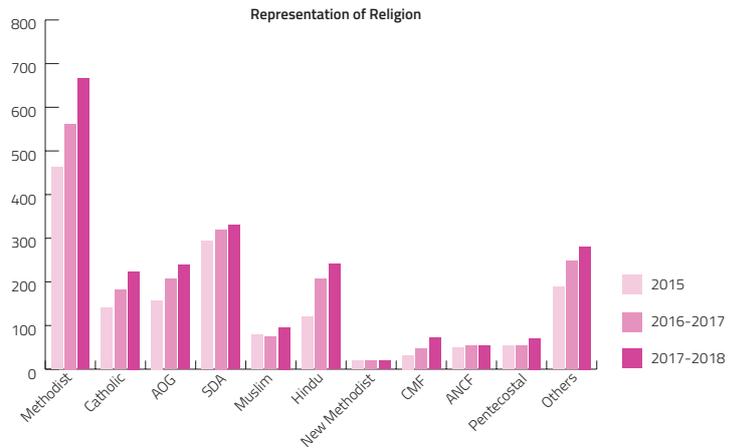
Table 7 (a): Inmates by religious/Faith based groupings 2015 - 2016/2017

| DENOMINATION REPRESENTATION | | |
|-----------------------------|-------------|-------------|
| DENOMINATION | 2016-2017 | 2017-2018 |
| METHODIST | 562 | 666 |
| CATHOLIC | 181 | 224 |
| AOG | 207 | 238 |
| SDA | 320 | 331 |
| MUSLIM | 75 | 96 |
| HINDU | 208 | 242 |
| NEW METHODIST | 20 | 19 |
| CMF | 47 | 73 |
| ANCF | 54 | 53 |
| PENTECOSTAL | 54 | 71 |
| OTHERS | 248 | 281 |
| TOTAL | 1976 | 2294 |

Source: Fiji Corrections Service

The analysis of the Table 7 above indicates that the Methodist denomination dominates the prison population of 29% of the total population in 2017/2018; which shows a slight increase of 1% compare to 28% compared to 2016/2017.

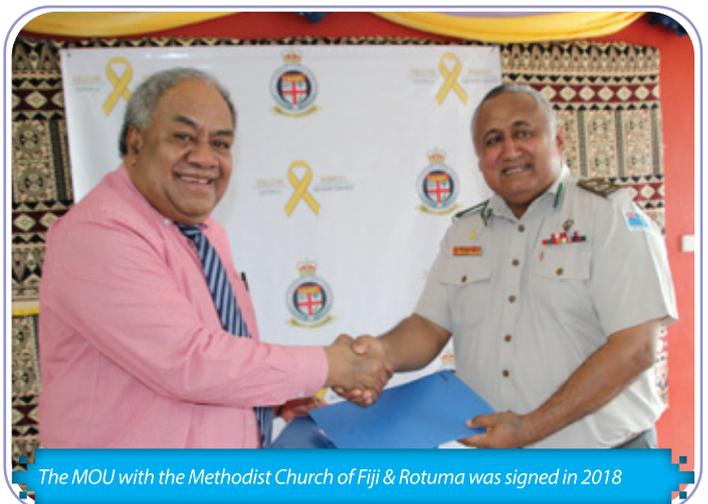
Figure 6: Graphical representation of inmates' religious groupings



Source: Fiji Corrections Service Database



Sports is an important activity in FCS for both officers and inmates



The MOU with the Methodist Church of Fiji & Rotuma was signed in 2018

Recidivism

Recidivism is regarded as the tendency of a convicted criminal to re-offend. In line with the FCS standard guideline, an inmate is considered a recidivist when he/she is re-admitted within 24 months from his or her initial discharge date on a new offence. On the contrary, an individual who is re-admitted within 24 months period from his or her initial discharge date on a pending case is not considered a recidivist.

We are mandated by Government to continuously aim to reduce recidivism. This has become a real challenge for us not only in identifying intervention programs within, but to initiate viable proactive strategies and options that will help reduce the likelihood of re-offending behavior patterns.

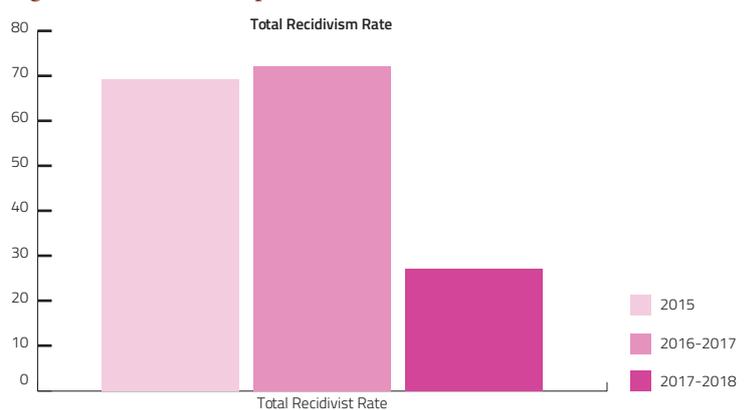
Table 8: Recidivist Comparative 2015 to 2017 - 2018

| | 2015 | 2016/17 | 2017-2018 |
|------------------------------|-----------------------|-----------------------|--------------|
| Number of Recidivist | 69 | 72 | 27 |
| Admission | 745 | 1975 | 1178 |
| Total No. of Inmates | 1595 | 1976 | 2344 |
| Total Inmates Discharge | 710 | 710 (200 Aug -Dec) | 790 |
| Total Recidivist Rate | (200 Aug -Dec) | 790 | 1044 |
| | 4.40% | 7.27% | 1.49% |

Source: Fiji Corrections Service

There was a huge decrease in total recidivist of 27 recorded in 2017/2018 compared to 72 recorded in 2016/2017. The calculation provides us the total recidivism of 1.49% for 2017/2018.

Figure 6: Recidivists comparative 2015 to 2017 / 2018



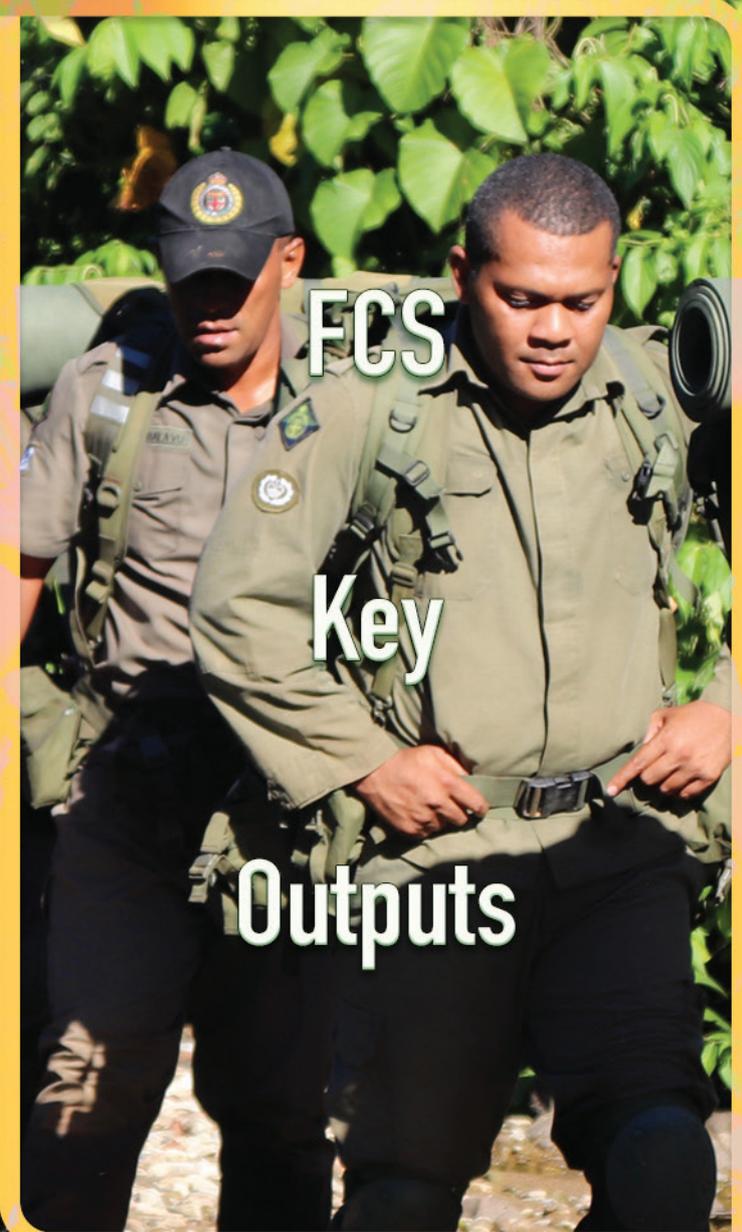
Source: Fiji Corrections Service



Volunteers are very important to the Rehabilitation programs.



Sports helps improve bonding



Safety and Security

Security

Security is one of the major functions of the Fiji Corrections Service. A well-defined and organized corrections security is essential for good order, discipline in all corrections contributing to a safer community. Improved infrastructural design and installation of Closed Circuit Television (CCTV) in all institutions will strengthen efforts to effectively manage security and its associated risks within the FCS.

Escapes

The Fiji Corrections Service will continue to pursue its mandatory role by ensuring minimal or no escape in all Correction Institutions within FCS.

Set out in Table 9 are the total number of escape by quarter in all Divisions.

Table 9: Number of Escape incidents by Division for 2016/2017

| ESCAPE INCIDENT 2016 - 2017 | | | | | |
|-----------------------------|----------------|---------------------|---------------------|----------------------|----------|
| DIVISION | Aug - Oct 2017 | Nov 2017 - Jan 2018 | Feb 2018 - Apr 2018 | May 2018 - July 2018 | TOTAL |
| CENTRAL/EASTERN | | 1 | | | 1 |
| SOUTHERN | | | | | |
| WESTERN | | 1 | | | 1 |
| NORTHERN | 1 | | | | 1 |
| Total | | | | | 3 |

Source: Fiji Corrections Service

Figure 7: Representation of escape incidents by Divisions for 2016/2017



Source: Fiji Corrections Service

Three escapes took place during the reporting period, one at the Central Eastern, one at the Western Division and one at the Northern Division, while none were recorded at the Southern Division for 2017/2018.

Table 10 sets out the number of inmates involved in the three escape incidents for 2017/2018.

Table 10(a): Escape incidents and number of inmates involved

| ESCAPE INCIDENTS AND INMATES INVOLVED | | | | | |
|---------------------------------------|----------------|---------------------|---------------------|----------------------|----------|
| DIVISION | Aug - Oct 2017 | Nov 2017 - Jan 2018 | Feb 2018 - Apr 2018 | May 2018 - July 2018 | TOTAL |
| CENTRAL/EASTERN | - | 1 | - | - | 1 |
| SOUTHERN | - | - | - | - | - |
| WESTERN | - | 1 | - | - | 1 |
| NORTHERN | 1 | - | - | - | 1 |
| Total | 1 | 2 | - | - | 3 |

Source: Fiji Corrections Service Database

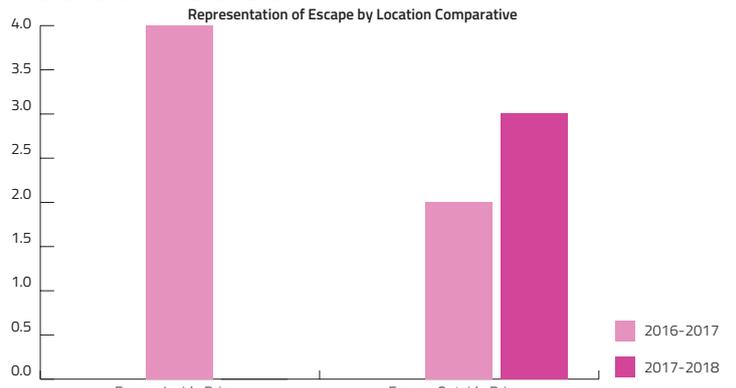
Table 10(b): Escape incidents by location in 2017/2018

| ESCAPE INCIDENTS BY LOCATION | | | | | |
|------------------------------|----------------|---------------------|---------------------|----------------------|----------|
| LOCATION | Aug - Oct 2017 | Nov 2017 - Jan 2018 | Feb 2018 - Apr 2018 | May 2018 - July 2018 | TOTAL |
| Escape Inside prison | - | - | - | - | - |
| Escape Outside prison | 1 | 2 | - | - | 3 |
| Total Incident | 1 | 2 | - | - | 3 |

Source: Fiji Corrections Service Database

All the three escapes incident in 2017/2018 took place outside the work parties compared to the six escape incidents in 2016/2017, four escaped from inside the institutions and two from work parties.

Figure 9: Graphical comparative representation of escape by location in 2016/2017 and 2017/2018



Source: Fiji Corrections Service

Safety and Security

Complaints & Grievances

Under our Guiding Principles alongside the United Nations Standard for Treatment of Offenders, inmates are given the right to lodge any complain against officers, provided there is a breach of human rights or any other relevant issues that violated rights in any way.

We are mandated to minimize and further identify possible avenues and strategies to eliminate complaints against any correction officers, either from inmates or members of the public.

Set out in Table 11 are the number of complaints against correction Officers for 2016/2017 compared to 2017/2018.

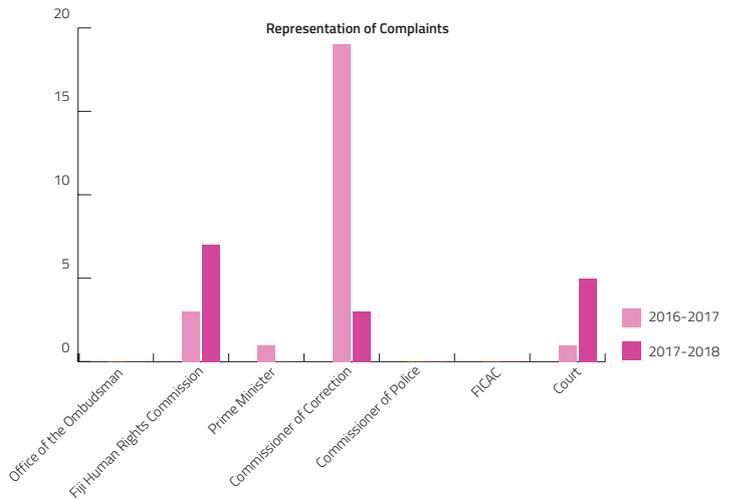
Table 11 (a): Inmates complaints comparative in 2016/2017 to 2017/2018

| Complaints to: | 2016/2017 | 2017/2018 |
|------------------------------|-----------|-----------|
| Office of the Ombudsman | - | - |
| Fiji Human Rights Commission | 3 | 7 |
| Prime Minister | 1 | - |
| Commissioner of Correction | 19 | 3 |
| Commissioner of Police | 1 | - |
| FICAC | - | - |
| Court | 1 | 5 |
| TOTAL | 24 | 15 |

Source: Fiji Corrections Service Database

Most of the complaints received during the reported year were made to the Fiji Human Rights followed by complaints tendered to Courts. Complaints against staff were mostly centered on treatment of inmates and other matters that may affect good order and discipline of the institutions.

Figure 10: Graphical representation of complaints



Source: Fiji Corrections Service



New vehicles to cater for the daily operations in all institutions nationwide



Course participants at the UN Human Rights workshop.

Untoward Incidents & Contrabands

Untoward incidents or Prison disorder are unusual occurrences that compromises of safety, good order and discipline in any correction institution. The most common ones include hunger strike, disturbances, riots and prison assaults of three forms (Officer against prisoner, prisoner against prisoner and prisoner against staff).

Contrabands are unauthorized items that enter any correction institution through illegal means. It poses imminent threat to the safety of other inmates, staff and overall security and good order in general. The most common type of contrabands smuggled into the institutions is cell-phones and drugs (marijuana).

Generally, the availability of contraband contributes to a weakening of good governance within a prison and undermines the aims of making a prison environment safe and secure. There are many means in which contraband items are being smuggled into the corrections institutions in Fiji. The most common means in Fiji is through visitors and thrown in or from outside the institutions. Cell phones represent the most concern in all our institutions. Inmates access these contraband items to; coordinate escapes, threaten or intimidate witnesses, orchestrate crimes such as gang activities, bribe prison officers and create security breaches.

Other contrabands includes, hacksaw blades, sharp objects, pornographic materials and cigarettes of all kinds. These include items that can be used as a tool to assist their escape.



Confiscated contrabands at the Suva Remand Centre

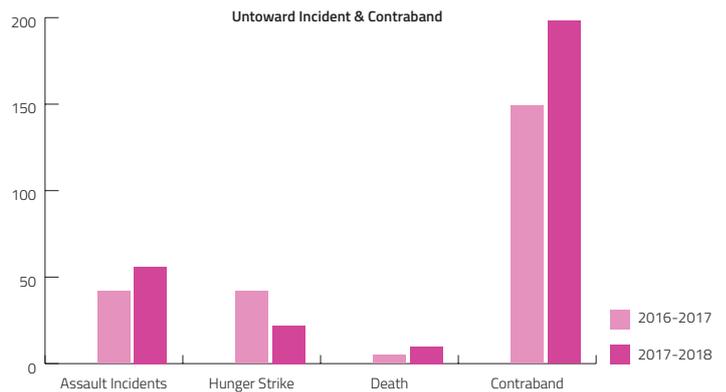
Set out in Table 12 are the numbers of untoward incident including contrabands for 2015 and 2016/2017.

Table 12: Untoward incident comparative 2016/2017 and 2017/2018

| UNTOWARDS INCIDENTS | | |
|---------------------|-----------|-----------|
| INCIDENT | 2016/2017 | 2017/2018 |
| Assault Incidents | 42 | 56 |
| Hunger Strike | 42 | 22 |
| Death | 5 | 10 |
| Contraband | 149 | 198 |

Source: Fiji Corrections Service

Figure 11: Two years graphical comparison on Untoward incident



Source: Fiji Corrections Service Database

There has been a 24% increase in the number of contrabands recorded in 2017/2018 compared to 2016/2017. The introduction of the Cell Senses machines that was installed at the Suva Remand Centre early in the year has had great impact on the reduction of contraband entering the prison system.

The fight against contrabands continues where searches are strategically conducted not only to ensure the removal of prohibited items from the possession of those under our care but to stop the entry of contrabands into all our Correction Centres.

A huge increase was recorded in the number of inmates on hunger strike, mostly in dissent over meal issue and new changes brought into the prison system for their safety and security.

Safety and Security

Closed Circuit Television (CCTV)

The installations of CCTV in all correction institutions played a key role in the rapid detection of contraband items, unusual occurrences and improved the surveillance of all activities conducted within. It also assisted in minimizing prison escapes and encouraged staff members to conduct their duties ethically. With the 2017/2018 allocated budget of \$200,000, FCS was able to complete the following projects:

- Completion of installation of CCTV at Women's Correction Centre, Lautoka;
- Maintenance of CCTV at Lautoka Remand Centre, Lautoka;
- Upgrade of CCTV at all other Corrections Centers;
- Installation of CCTV K9 Lautoka; and
- Installation of CCTV Chinese Cemetery, Suva.

Security Support Services

The Emergency & K9 Unit acts as a supportive element to effective prison security and to continually maintain good order and discipline at all times. They are directly responsible for institution and individual searches, boundary patrols and prisoner escorts.

Much of their daily activities are focused on security observation, emergency mock exercises and information gathering. A total of 61 Officers of all ranks, are members of the Unit.



Lautoka Women's CCTV opened by the Attorney General in 2017



K9 Unit training exercise

Cemeteries and Burials

The FCS is responsible for managing cemeteries and maintaining burial grounds throughout Fiji. They include Suva, Nasinu, Vatuwaqa Lautoka (2), Levuka and Labasa. It also looks after the crematorium services at Vatuwaqa.

Set out in Table 13 are the allocated budget comparison 2015-2016/2017.

Table 13: Cemetery Comparative Budget Allocation 2016/2017 and 2017/2018

| CEMETARY BUDGET ALLOCATION | | |
|----------------------------|-----------|-----------|
| YEAR | 2016/2017 | 2017/2018 |
| BUDGET | \$200,000 | 200,000 |

Source: Fiji Corrections Service

There was no increase in the budgetary allocation for 2017/2018 from 2016/2017. The increase was largely due to the extension of few of the cemeteries and the continuous maintenance of burial grounds.

Set out in Table 14 is the standard burial, cremation fees and total revenue collected in 2017/2018.

Table 14 (a): Revenue collected from burial and re-opening of graves for 2017/2018

| CEMETERY | PRIVATE GRAVE | RE-OPEN | RESERVE | TOTAL REVENUE (\$) |
|----------------------|---------------|---------|---------|--------------------|
| Levuka | 16 | | | \$584 |
| Vatuwaqa | | 48 | 6 | \$1,257.10 |
| Suva | 94 | 103 | 11 | \$5,734.75 |
| Labasa | 36 | | | \$1,314.00 |
| Lautoka | 347 | 1 | 1 | \$12,715.15 |
| Nasinu | 1,178 | 33 | 7 | \$42,058.57 |
| TOTAL REVENUE | | | | \$63,664.00 |

Source: Fiji Corrections Service

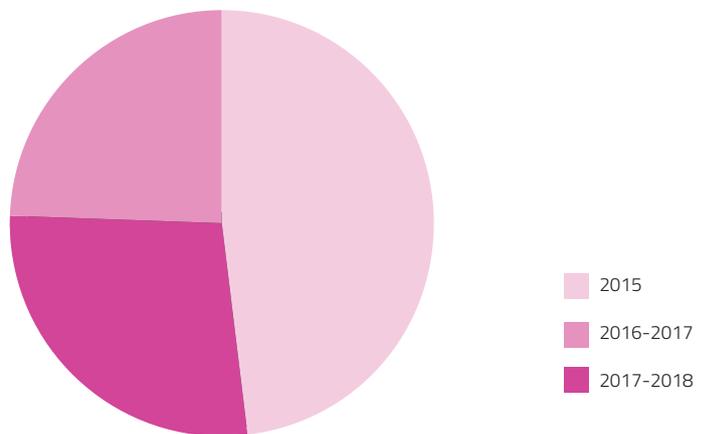
Table 14 (b): Total Revenue Comparative 2016/2017 to 2017/2018

| TOTAL REVENUE COMPARATIVE | | | |
|---------------------------|---------------|--------------|-----------|
| YEAR | 2015 | 2016/2017 | 2017/2018 |
| BURIAL REVENUE | \$ 111,621.98 | \$ 56,234.10 | 63,664.00 |

Source: Fiji Corrections Service

There was a reduction in the number of burials and reopen of graves from 2016 /2017 to 2017/2018 greatly impacted the revenue collected.

Figure 12: Graphical comparative of burial revenue





Improved Rehabilitation

Rehabilitation Programmes

The revised Rehabilitation Framework provides the new direction for staff to prioritize the rehabilitation and treatment of offenders in a holistic and well synchronized manner using its identified phases as a guide to effectively implement its associated activities.

Inmates upon admission are required to undergo a thorough need and risk analysis to identify the root cause of the crime committed. The findings will later form the basis to determine the precise intervention programs each inmate has to undergo to ensure they are treated with the right rehabilitation programs.

The framework has four (4) phases, ensuring a holistic rehabilitation approach towards the successful re-integration of inmates back to society. Set out in Table 15 are the number of rehabilitation programs conducted in 2017/2018.

Table 15(a): Rehabilitation Programs conducted on a monthly basis

| NO. OF REHAB PROGRAMS | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | TOTAL |
|-----------------------|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| 2016/17 | 43 | 40 | 41 | 38 | 35 | 21 | 45 | 43 | 44 | 34 | 36 | 40 | 460 |
| 2017/18 | 45 | 48 | 50 | 53 | 55 | 57 | 68 | 63 | 65 | 67 | 67 | 67 | 705 |

Source: Fiji Corrections Service Database

From the table above there has been an increase in the number of rehabilitation programs offered in 2017/2018 compared to 460 offered in 2016/2017. The increase in the number of programmes by 51% allowed the review of the Rehabilitation Framework that adopted new programmes for short termers, solesolevaki as a re-entry programme and the reviewed policy to guide the

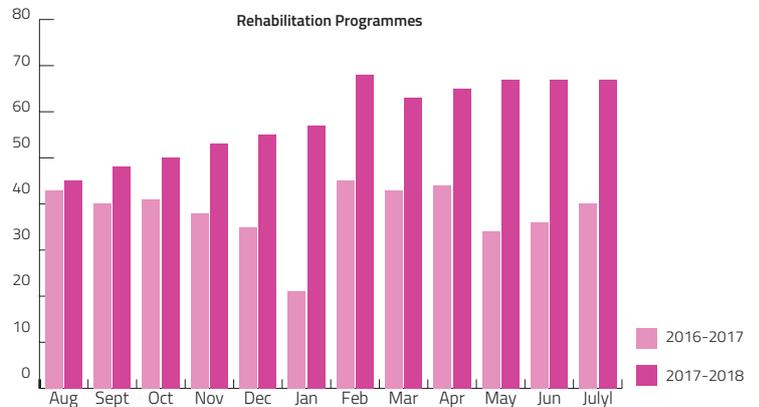
implementation of the Framework.

Table 15 (b): Offered Programs conducted in 2017/2018

| # | Programs Conducted | # | Programs Conducted |
|----|-----------------------------|----|---------------------------------|
| 1 | Alpha | 12 | Spiritual Empowerment |
| 2 | Alcohol and Drugs | 13 | Step Out Step Free |
| 3 | Cognitive and Restructuring | 14 | Substance Abuse |
| 4 | Encounter Program | 15 | Sycamore Tree Program |
| 5 | Group Counselling | 16 | True Identity |
| 6 | Literacy & Numeracy | 17 | Basic Foot Drill |
| 7 | Positive Mental attitude | 18 | One to one Counselling |
| 8 | Purpose of Life | 19 | Women In Development |
| 9 | Recovery | 20 | Womenhood, Motherhood, Marriage |
| 10 | Sex Offence Program | 21 | Trauma Healing |
| 11 | Culture | 22 | Solesolevaki – Re-entry program |

Source: Fiji Corrections Service Database

Figure 13: Graphical representation of the number of rehabilitation programmes conducted in 2017/2018 compared to 2016/2017.



Source: Fiji Corrections Service Database



Art of Hope MOU signed between the French Ambassador and Deputy Commissioner of Corrections



Tailor Unit at the Suva Women's Correction Centre

Improved Rehabilitation

Early Release Schemes

The Early Release Scheme provides an alternative to longer sentences in custody by conditionally releasing inmates back to society prior to his/her normal discharge date as per Court order.

The main objective of the scheme is to allow smooth transition of inmates from a closed environment with strict rules and procedures to abide with, to one that is flexible in nature. This is also an avenue where continuous assessment is made on the ability of inmates to maintain good behavior and a positive attitude under minimum supervision.

Another benefit of the scheme is that it allows inmates to start reconnecting with family members whom they have lost touch with due to their incarceration. This also allows time and opportunity to discuss programs to pursue to ensure successful re-integration of an inmate when finally released.

The Commissioner under Correction Act Section 46(a) has the authority to release an inmate under the scheme provided the inmate has met the following minimum requirements to be eligible for early release:

- (i) in relation to release under programs involving the performance of community work or paid employment;
- (ii) the inmate shall have a low security classification; and
- (iii) the inmate has 12 months or less of his or her effective sentence to serve.



The Music School at Nasinu CC was opened in 2018



The Nasinu CC Vocational School ensures young promising inmates are given second chance

Early release for Employment

Inmates released under the scheme are those that have been accepted through a job placement for paid employment with a potential job provider. This is an avenue where inmates have a greater chance to alleviate crime cycle, live a better life, improve standard of living and become productive and responsible citizen.

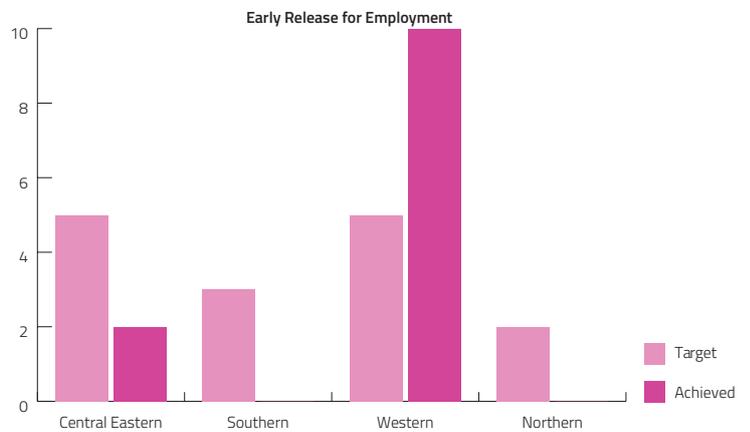
Table 16: Early release for Employment by Division

| DIVISION | 2016/17 | | 2017/18 | |
|-----------------|-----------|-----------|-----------|-----------|
| | TARGET | ACHIEVED | TARGET | ACHIEVED |
| Central Eastern | 07 | 07 | 05 | 02 |
| Southern | 03 | 01 | 03 | NIL |
| Western | 03 | 06 | 05 | 10 |
| Northern | 02 | 00 | 02 | NIL |
| TOTAL | 15 | 14 | 15 | 12 |

Source: Fiji Corrections Service Database

The FCS managed to release 12 inmates for employment and they now continue in these job placements after their release from their respective Corrections Centers.

Figure 14: Division graphical representation of inmates release for Employment



Source: Fiji Corrections Service Database



Selected inmates can now be part of the FCS recruitment process



The newly established Brass Band comprises of inmates and officers

Improved Rehabilitation

Early release for Education

In relation to undertaking a course of education or instruction:

- the prisoner shall have a low security classification;
- the prisoner has 12 months or less of his or her effective sentence to serve; and
- the prisoner has been accepted to undertake and appropriate course of education or instruction.

Inmates released under this scheme are those that have been accepted to undertake courses in a tertiary and relevant approved institution. Part of the agreement that forms the basis for approval is for family members to pay for all associated fees if a private student, or to provide copy of sponsorship letter if sponsored.

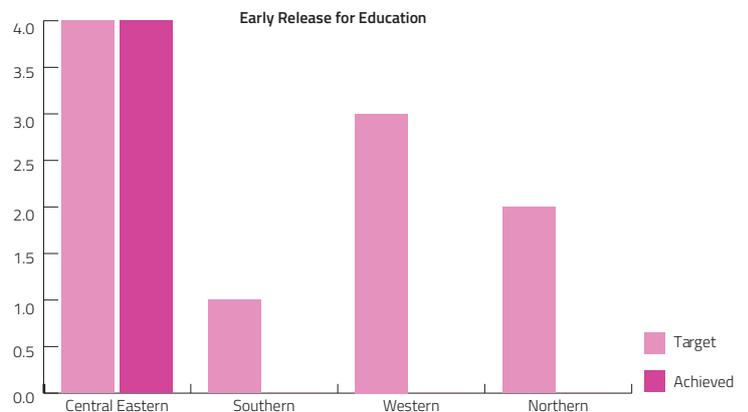
This is an opportunity for the inmate to renew their efforts, establish knowledge and utilize its precepts to become effective and productive citizens in the future.

Table 17: Early release for Education by Division

| DIVISION | 2016/17 | | 2017/18 | |
|-----------------|-----------|-----------|-----------|----------|
| | TARGET | ACHIEVED | TARGET | ACHIEVED |
| Central Eastern | 04 | 07 | 04 | 04 |
| Southern | 02 | 01 | 01 | NIL |
| Western | 03 | 04 | 03 | NIL |
| Northern | 01 | 01 | 02 | NIL |
| TOTAL | 10 | 13 | 10 | |

Source: Fiji Corrections Service Database

Figure 15: Division graphical representation of inmates released for Education 2017/2018



Source: Fiji Corrections Service Database



Militoni Vatuloka graduated top of his class from Monfort Boys Town Vocational School in 2018. He has opted to work for FCS Engineering Unit after his release.



Community Work

Early release schemes aims to assist in the rehabilitation of prisoners and provides opportunities for prisoners to re-enter society through their performance of Community Work.

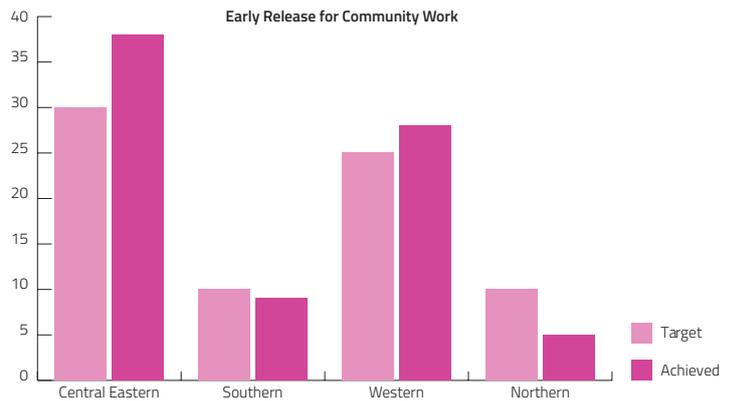
They are released under the scheme to serve their community under the strict supervision of the Church, Community Leaders and Institutions.

Table 18: Inmates released on Community Work by Division in 2016/2017

| DIVISION | 2016/17 | | 2017/18 | |
|-----------------|-----------|-----------|-----------|-----------|
| | TARGET | ACHIEVED | TARGET | ACHIEVED |
| Central Eastern | 30 | 34 | 30 | 38 |
| Southern | 10 | 04 | 10 | 09 |
| Western | 25 | 20 | 25 | 28 |
| Northern | 10 | 06 | 10 | 05 |
| TOTAL | 75 | 64 | 75 | 80 |

Source: Fiji Corrections Service Database

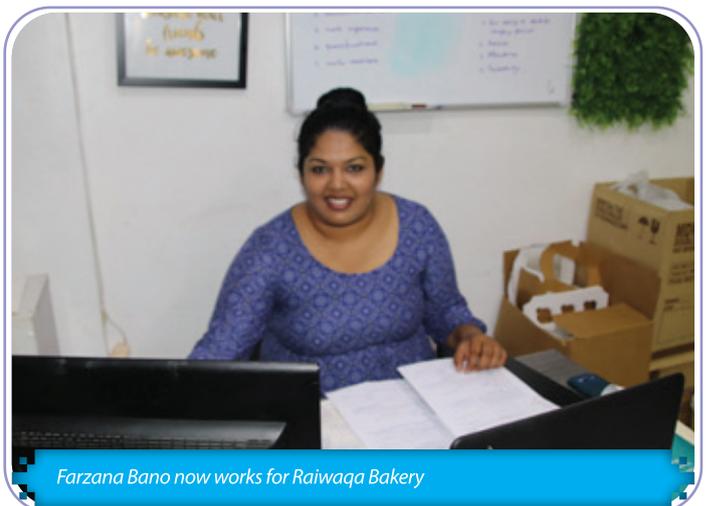
Figure 16: Early Release for Community Work by Division:



Source: Fiji Corrections Service Database

The number of inmates released for Community Work in 2017/2018 was 80 compared to 64 in 2016/2017. The execution of our reviewed Rehabilitation Framework and the setting up of Rehabilitation structures in all the Division will have some impact on this strategy.

These include the recruitment of Divisional Psychologists and Counselors to assist in the proper assessment of inmates before they are qualified to be released. Our main aim is the safety and security of the community. The overall achievement was 85%.



Improved Rehabilitation

Short Term Release

Inmates are released into the care and supervision of traditional chiefs or community or family leaders for the purpose of helping them acclimatize to the new environment before they are released for good.

This may also include being released to attend certain family activities or gatherings. This helps them reconnect with family and friends. Inmates are conditionally released to family members for a period of seven to 14 days.

Table 19: Short Term Releases achievement by Division

| DIVISION | 2016/17 | | 2017/18 | |
|-----------------|-----------|-----------|-----------|-----------|
| | TARGET | ACHIEVED | TARGET | ACHIEVED |
| Central Eastern | 10 | 04 | 10 | 12 |
| Southern | 10 | 09 | 05 | 10 |
| Western | 05 | 11 | 10 | 10 |
| Northern | 05 | 07 | 05 | 02 |
| TOTAL | 30 | 31 | 30 | 34 |

Source: Fiji Corrections Service Database

The release of inmates on short term basis through the Solesolevaki programme impacted the number of achievement for this strategy. Inmates undergoing this program were given the opportunity to prepare themselves prior to their full release.

There were 31 Short Term Releases approved during the year. Our overall performance in this strategy was 100%.

Figure 17: Graphical achievement by Division on Short Term Releases for 2017/2018



Source: Fiji Corrections Service Database



The nasinu CC Vocational School helping young offenders realise their dreams



The Inaugural Employment Expo 2018 helped secure work for 10 inmates.

Weekend Release

Inmates released on weekends serve a similar purpose of other early releases, which is to continually foster stronger family bonds. One must never lose sight of the importance of family in the rehabilitation process. This particular scheme is a pre-requisite to an inmate’s eligibility for short term and community work.

Inmates are conditionally released to close family members on Fridays at 1600h in the afternoon and must be brought back by his/her family members on Sundays before 1600h the same week.

Set out in Table 20 are the number of inmates released on weekends by division for 2017/2018.

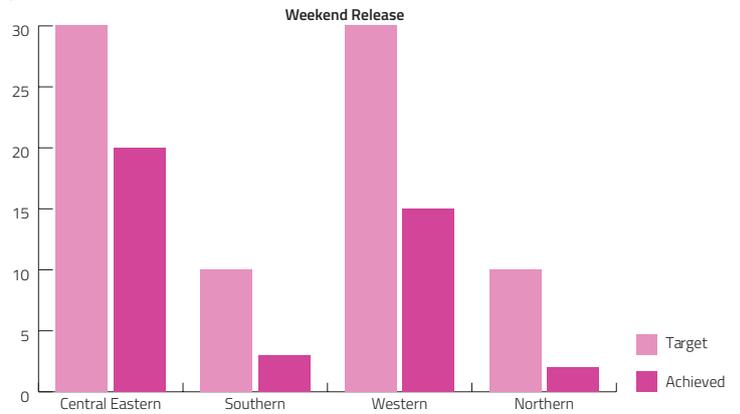
Table 20: Inmates Weekend achievement by Division

| DIVISION | 2016/17 | | 2017/18 | |
|-----------------|------------|-----------|-----------|-----------|
| | TARGET | ACHIEVED | TARGET | ACHIEVED |
| Central Eastern | 60 | 01 | 30 | 20 |
| Southern | 20 | - | 10 | 03 |
| Western | 60 | 08 | 30 | 15 |
| Northern | 20 | - | 10 | 02 |
| TOTAL | 160 | 09 | 80 | 40 |

Source: Fiji Corrections Service Database

Of the targeted 80 inmates for Weekend Release, 40 were achieved. We are focusing on their proper assessment to give us the surety that they will not return to prison once they are fully released.

Figure 16: Graphical achievement by Division on Weekend Release for 2017/2018



Source: Fiji Corrections Service Database



Volunteer Lynda Walker teaches inmates how to sew.



The Inaugural Employment Expo 2018

Improved Rehabilitation

Job Placement

Job Placement is offered to eligible convicted inmates who are consistent and have successfully completed all phases of the rehabilitation framework. In-depth assessments are further made to determine the right candidate for job placement.

Job providers by way of agreement will coordinate with FCS on the condition of employment and necessary security arrangement. Inmates will be released to his/her employer in the morning to attend to work and back to the institution after work. This is an opportunity for inmates to learn new talents, develop their skills and become productive when fully discharged. Inmates are paid with stipends as agreed between the employer and FCS.

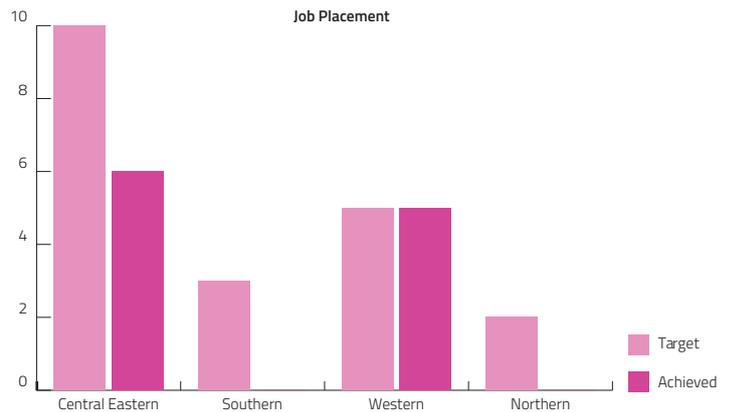
Set out in Table 21 is our achievement by Division for 2017/2018.

Table 21: Job Placement achievement for 2017/2018

| DIVISION | 2016/17 | | 2017/18 | |
|-----------------|-----------|-----------|-----------|-----------|
| | TARGET | ACHIEVED | TARGET | ACHIEVED |
| Central Eastern | 10 | 10 | 10 | 06 |
| Southern | 03 | 00 | 03 | NIL |
| Western | 05 | 05 | 05 | 05 |
| Northern | 02 | 00 | 02 | NIL |
| TOTAL | 20 | 15 | 20 | 11 |

Source: Fiji Corrections Service Database

Figure 17: Graphical achievement by Division on Job Placement for 2017/2018



Source: Fiji Corrections Service Database

A total of 11 new job placements were secured for 2017/2018. Majority of them have been fully released and have secured their positions at their respective work places.



Rev. Tikonatabua with Rokini Kiliraki at the Raiwaqa Bakery



Staff Officer Rehab. Waisale Soqonakalou with Fiu Goundar at the Raiwaqa Bakery

Poverty Alleviation Program

This is another avenue within the rehabilitation framework that inmates could conditionally have access to. A total of \$100,000 was allocated for the program. The program initially provides inmates who meet a certain criteria with a \$1,000 grant to start their own business of their choice upon discharge.

However, the PAP Policy was reviewed during the year:

- To set out the criteria and establish clear guidelines for inmates assessment to help qualify them for PAP assistance, keeping in mind the proper utilization of the fund;
- To enlarge the scope of assistance to offenders based on substantive evidence, analysis, assessments and feasibility studies on large scale commercial fishing and farming of offenders from our maritime islands;
- Incorporate businesses to become successful entrepreneurs after going through relevant rehabilitation and up skilling programs whilst in Correctional Centres;
- Promotes sustainable livelihood for ex-offenders once they are released from Correctional Institutions and induce self-reliance and empower ex-offenders to become law abiding and responsible citizens of our Nation; and
- To contribute significantly to our aim in reducing the number of recidivists.

The grant was increased from \$1,000 to a maximum of \$5,000 depending on the nature of the project and the outcome of the feasibility studies conducted. This is to ensure that ex-offenders fully benefit from the scheme and the assistance provided successfully assists them in their small business.

A total of 20 inmates were targeted to receive this benefit in accordance with our ACP 2017/2018 target, however only 15 were assisted compared to 11 assisted in 2016/2017.



Seru Doloura from Navolau, Naitasiri receiving his PAP farming assistance.



PCO Waisale Soqonakalou hands over the cheque to StageTech's Admin. Officer Takela Gaunavou as PAP recipient Taito Rawaqa looks on

Yellow Ribbon Project

Yellow Ribbon Project (YRP)

The Yellow Ribbon Project is a platform for educating the communities and the public on roles and responsibilities in regards to taking ownership of ex-offenders once they complete their sentences and return to their own communities.

It continues to be the flagship of the FCS rehabilitation drive for the successful reintegration of convicted prisoners back to their families, community and the Vanua. This flagship also aligning with FCS Approved Output four: [Effective Rehabilitation Services].

Table 22 sets out the allocated budget for YRP from 2016/2017 to 2017/2018.

Table 22 (a): YRP Budget comparative for 2016/2017 and 2017/2018.

| | 2016/2017 | 2017/2018 |
|------------|------------|------------|
| YRP BUDGET | 200,000.00 | 200,000.00 |

Source: Fiji Corrections Service

Table 22 (b): YRP comparative programme for 2015 to 2017/2018

| | 2015 | 2016/2017 | 2017/2018 |
|----------------------|------|-----------|-----------|
| YRP Launch/Symposium | 4 | 1 | 04 |
| Fun Run/Walk | 4 | 2 | 01 |
| Community Awareness | 245 | 293 | 180 |

Source: Fiji Corrections Service

The ACP 2017/2018 requires the FCS to conduct 150 Yellow Ribbon Awareness for the year.

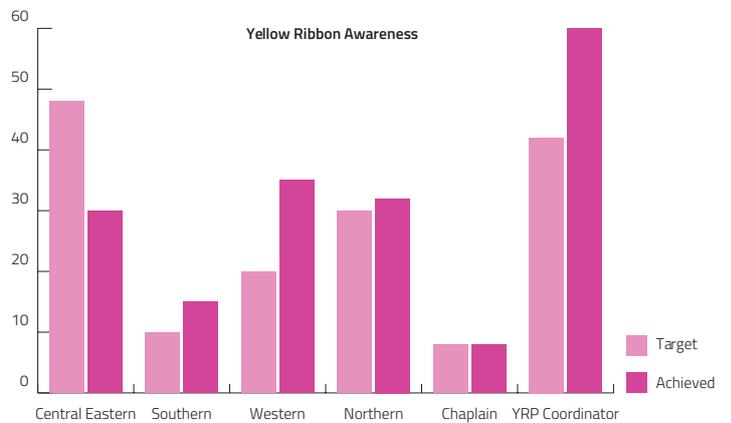
Sets out in Table 22 (c) are our achievement by Division:

22 (c): YRP comparative programme for 2015 and 2016/2017

| DIVISION / UNIT | 2016/17 | | 2017/18 | |
|-----------------|------------|------------|------------|------------|
| | TARGET | ACHIEVED | TARGET | ACHIEVED |
| CENTRAL EASTERN | 50 | 67 | 48 | 30 |
| SOUTHERN | 50 | 51 | 10 | 15 |
| WESTERN | 50 | 53 | 20 | 35 |
| NORTHERN | 25 | 42 | 30 | 32 |
| CHAPLAIN | 25 | 39 | 08 | 08 |
| YRP COORDINATOR | 50 | 51 | 42 | 60 |
| TOTAL | 250 | 293 | 150 | 180 |

Source: Fiji Corrections Service Database

Figure 18: Graphical Representation of YRP Awareness record for 2017/2018



Source: Fiji Corrections Service Database



YRP WALK 2018 participants ready for the walk at Albert Park.



Participants eager to write messages of hope soon after the Walk, and sent to Correction Centres.

Community Outreach Program

Whilst the impact of crime committed may continue to impinge on victims and the community, the FCS on the other hand continues to be vocal on the need for members of the public to change attitudes in order to remove the stigma associated with being incarcerated. With the support of the Government, the FCS will continue to fulfill its mission of ensuring better lives for offenders after incarceration. This can only be fully realized through genuine and sustainable community support and action.

Set out in Table 23 are the breakdown of locations and target groups visited during the year.

Table 23: YRP awareness programme by Target Group

| TARGET GROUP | 2016/2017 ACHIEVED | 2017/2018 ACHIEVED |
|------------------------|--------------------|--------------------|
| SCHOOL | 25 | 10 |
| CHURCH | 27 | 29 |
| VILLAGE | 98 | 80 |
| PROVINCE | 18 | 12 |
| DISTRICT | 22 | 24 |
| SETTLEMENT | 17 | 14 |
| SUBURB | 78 | 70 |
| FUNCTIONS / ACTIVITIES | 8 | 6 |
| TOTAL | 293 | 245 |

Source: Fiji Corrections Service Database

Out of the 245 Community Awareness programs conducted, 10 were carried out in major schools. Awareness programs were also conducted in villages prior to the commencement of a symposium. The walk was successful as more than 400 supporters of all ages, came out to support the YRP Walk and launch the ‘Sow A Seed Project’.

CARE Network

We have taken another proactive measure in our Yellow Ribbon Project campaign aimed towards the successful re-integration of ex-offenders back into society, with the implementation of the CARE Network.

The Community Awareness and Rehabilitation of Ex-offenders (CARE) Network program is now being piloted in Lomaiviti, Lau and the Methodist/Faith Base in the form of symposium with the formation of a committee to improve the effectiveness of ex-offenders’ rehabilitation in the community.

Its main target is to have a concerted and coordinated approach towards supporting rehabilitation and reintegration of ex-offenders back into society. It also ensures that the CARE Network is initiated from day one of when an offender is incarcerated until the day of their release.





Improved Infrastructure



Improved Infrastructure

General

The main FCS Project Unit is responsible for the implementations of its Infrastructure Development Plan through effective Project Management. These involves conceptualization of design, documentations (drawing and estimates), tender and contract, documentations, construction management, reporting and monitoring in accordance with the Fiji Standard Form of Building Contract, Drawing and Specifications.

All capital projects earmarked for each year are part of the FCS Infrastructure Development Plan through public sector investment in infrastructure and the Commissioners Intent. FCS managed to utilize 73% of its capital projects budget in 2017/18 compared to 71% in 2016/2017.

Table 24: 2017/2018 List of Projects.

| # | PROJECT | BUDGET | CONTRACT COST | REMARKS |
|----|---|--|--|----------|
| 1 | Upgrade & Maint of Instn Staff Quarters | \$500,000.00 vired \$142,502.00 Revised \$642,502.00 | Suva-Domain Government Quarters 69 Grade IV-\$51,350.00 | 100% |
| | | | Naboro Quarters No. C 1x6-\$141,750.00 | 100% |
| | | | Naboro Quarters No. D 1x6-\$140,750.00 | 100% |
| | | | Naboro Quarters No. E 1x4-\$90,450.00 | 100% |
| | | | Lautoka Quarters No. 208 & 208A Grade VI & Abulution Block-\$50,440.00 | 100% |
| | | | Taveuni 1x5 Quarters-\$83,104.71 | 100% |
| | | | Levuka 1x4 Quarters-\$72,221.66 | 100% |
| | | | Total Contract Cost-\$630,066.37 | |
| 2 | Upgrade & Maint of Instn Building | 500,000.00 vired \$79,175.00 Revised \$579,175 | Security Entrance-\$53,200.00 | On going |
| | | | Staff Building-\$84,000.00 | On going |
| | | | Administration Block-\$49,100.00 | On going |
| | | | Bakery-\$50,400.00 | 100% |
| | | | Cell Block AB-\$140,400.00 | On going |
| | | | Cell Block CD-\$137,000.00 | 100% |
| | | | Special Cell Block-\$120,800.00 | 100% |
| | | | | |
| | | | Total Contract Cost-\$630,066.37 | |
| 3 | Construction of K9 Dog Unit | \$400,000.00 | Total Contract Cost-\$630,066.37 | 100% |
| 4 | Completion of Infirmary | \$500,000.00 | Total Contract Cost-\$630,066.37 | Ongoing |
| 5 | Electrical Upgrade Works | \$250,000.00 | Suva-\$58,264.12 | Ongoing |
| | | | Nasinu-\$74,713.03 | Ongoing |
| | | | Total Contract Cost--\$132,977.15 | |
| 6 | Institutional Boundary Fence | \$600,000.00 | Lautoka-\$551,031.40 | 100% |
| 7 | Civil Works | \$2,500,000.00 | Medium CC - Slope Stabilization-\$1,992,732.45 | Ongoing |
| 8 | Upgrade of Public Cemeteries | \$400,000.00 | Suva Cemetery-\$545,918.31 | Ongoing |
| 9 | Construction of Visiting Room | \$100,000.00 | Visiting Room - Lautoka Remand- \$98,170.58 | 100% |
| 10 | Construction of Training Classroom | \$120,000.00 | Classroom - Naboro Training Academy- \$108,500.00 | 100% |
| 11 | Demolition of Suva Main Block | \$650,000.00 | Suva Main Cell Block-Suva CC \$33,500.00 | 100% |
| | | | \$732,234.11 | Ongoing |
| 12 | SND Office at Labasa Corrections Centre | \$100,000 vired \$25,500 Revised= \$125,500 | SND Office - Prep Work- \$136,795.00 | Ongoing |

Source: Fiji Corrections Service Database

Improved Infrastructure



New Infirmary - Lautoka CC



Naboro Meium CC - Landslide Civil Works



Naboro Maximum CC - Institutional Building renovation



Lautoka CC security fencing



Lautoka CC Projects Office



Lautoka CC Bakery



Labasa CC security fencing



Lautoka Women's CC - OC Quarters



Lautoka Women's CC - OC Quarters (Interior)



Lautoka Women's CC - Administration building

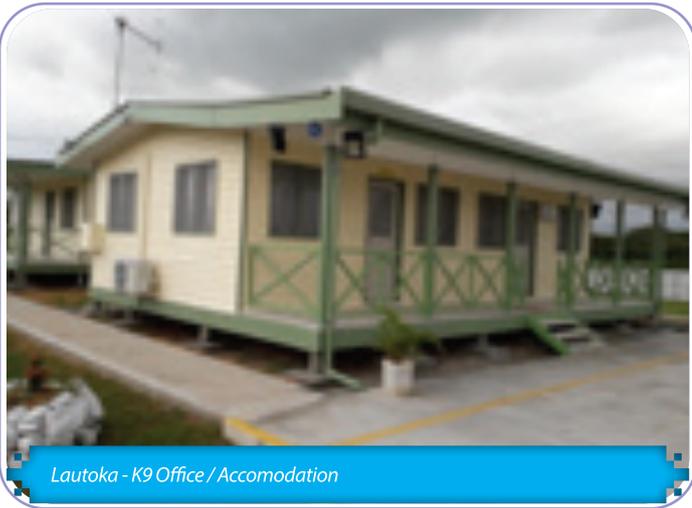


Lautoka CC - Perimetre fencing



Ba CC - Kitchen / Dining Hall & Laundry

Improved Infrastructure



Lautoka - K9 Office / Accomodation



lautoka K9 Kennel (6 bay)



Naboro K9 Kennel (8 bay)



Lautoka - Supervisor Western Division Office



Lautoka 1 x 6 Quarters



Lautoka 1 x 6 Quarters (Interior)



Improved
Corrections
Enterprise



Improved Corrections Enterprise

General

The FCS under the New Correction Act 2006 established the Correction Enterprise, as a scheme aimed at providing inmates with relevant skills through vocational training to enhance their opportunity to find work after being discharged. A sum of \$509,223.81 was remitted back to the Ministry of Finance in 2017/2018 in comparison to \$555,852.38 in 2016/2017.

TMA Revenue

There has been a reduction 11% in total revenue recorded from Business units sales in 2017/2018 as compared to 32% in 2016/2017 total sales.

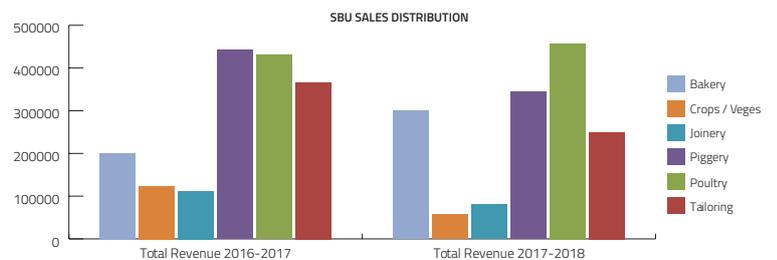
Set out in Table 34 the total revenue collected from each business units in 2016/2017

Table 25: Enterprises Revenue Comparative: 2016/2017 – 2017-2018

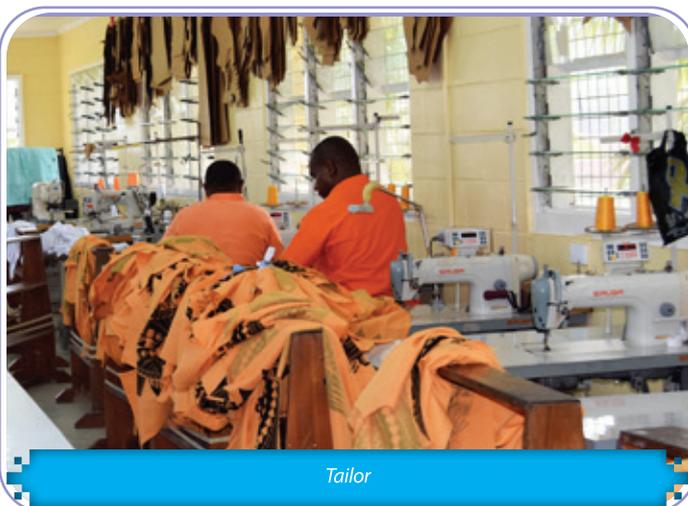
| Revenue Comparison for 2016/2017 - 2017/2018 | | | | |
|--|-------------------------|----------------------|-------------------------|----------------------|
| SBU | 2016-2017 Total Revenue | Sales Distribution % | 2017-2018 Total Revenue | Sales Distribution % |
| BAKERY | \$200,642.11 | 12% | \$299,112.85 | 20% |
| CROPS/VEG | \$124,059.91 | 7% | \$57,377.70 | 4% |
| JOINERY | \$112,247.00 | 7% | \$80,815.24 | 5% |
| PIGGERY | \$442,028.34 | 26% | \$343,510.87 | 23% |
| POULTRY | \$431,003.40 | 26% | \$456,919.56 | 31% |
| TAILOR | \$366,527.19 | 22% | \$249,453.92 | 17% |
| TOTAL | \$1,676,507.95 | 100% | \$1,487,190.14 | 100% |

Source: Fiji Corrections Service Database

Figure 19: Graphically represents sales comparison for 2016/2017-2017/2018



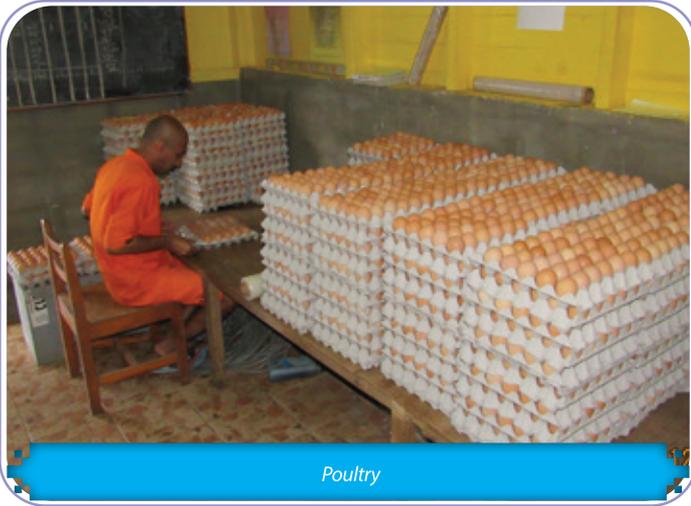
Source: Fiji Corrections Service Database



Tailor



Assorted Vegetables



Poultry



Jewellery Making



Rootcrops



Bakery



Livestock



Joinery & Cabinet Making

Improved Corrections Enterprise

Cane Cutting Revenue

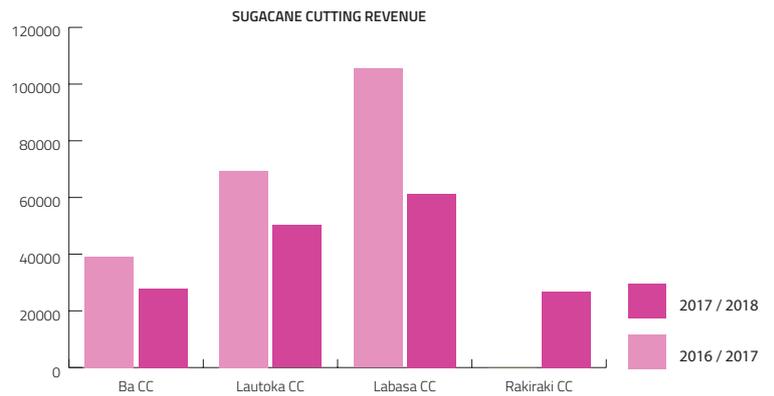
There has been a reduction in total revenue recorded by \$47,783.10 from this Sugar Cane Cutting Business.

Table 26: Comparative Sugar Cane Revenue.

| Cane Cutting Revenue Comparison for 2016/2017- 2017/2018 | | |
|--|---------------|---------------|
| INSTITUTIONS | 2016/2017 | 2017/2018 |
| BA CC | \$ 39,066.50 | \$ 27,823.97 |
| LAUTOKA CC | \$ 69,344.61 | \$ 50,176.31 |
| LABASA CC | \$ 105,409.34 | \$ 61,166.08 |
| RAKIRAKI CC | \$ - | \$ 26,870.54 |
| | \$ 213,820.45 | \$ 166,036.90 |

Source: Fiji Corrections Service

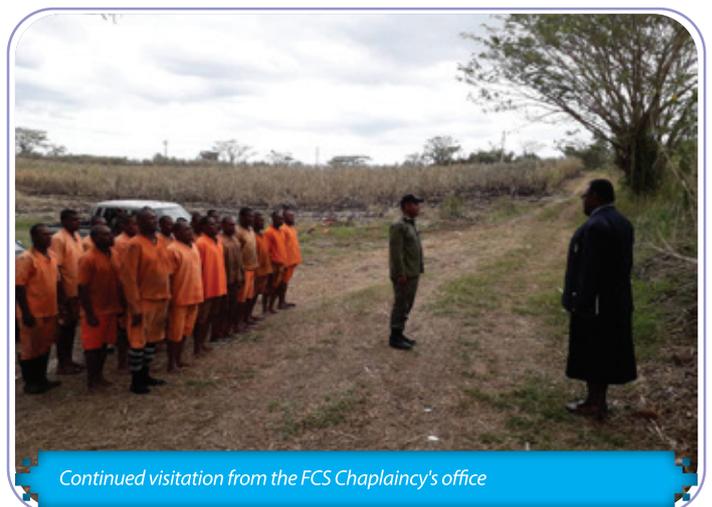
Figure 20: Graphically represents revenue comparison for 2016/2017-2017/2018



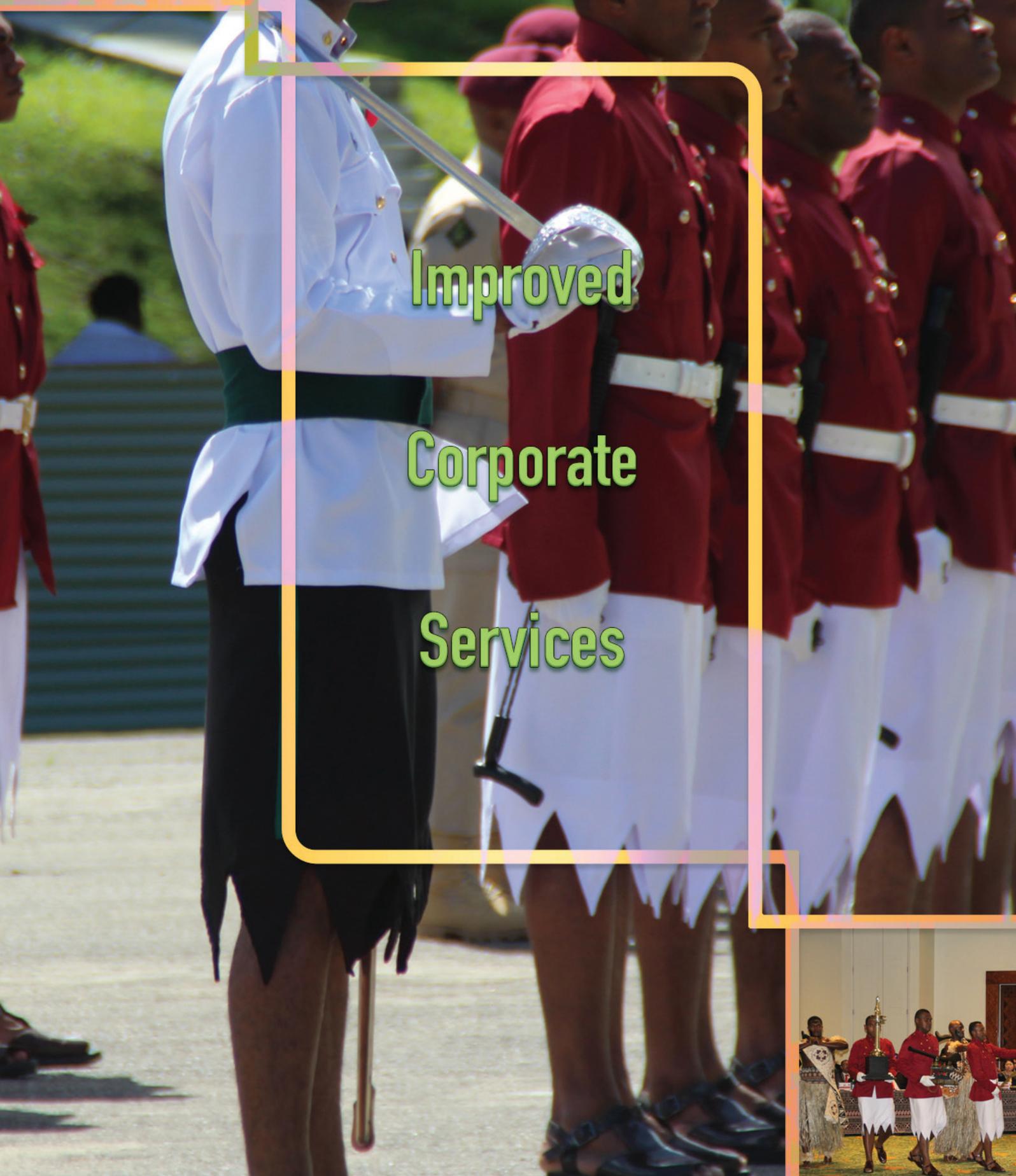
Source: Fiji Corrections Service Database



Cane cutting is our contribution to the sugar industry



Continued visitation from the FCS Chaplaincy's office



Improved
Corporate
Services



Improved Corporate Services

General

The Corporate Services Unit for the FCS is directly responsible for the overall Human Resource, Finance, Logistics and Health and wellbeing of staff. It is also responsible for the recruitment and selection of individuals who wishes to join the Fiji Corrections Service. During the year, we processed a total of 49 resignations, 67 terminations and seven retirements. Two serving members of the organisation were discharged on Medical grounds.

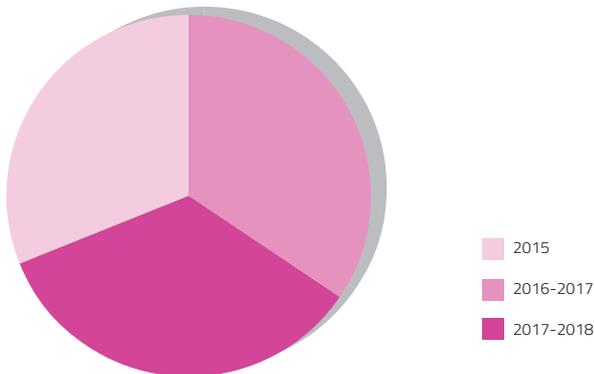
Staff Establishment

Table 27: Authorized Staff Establishment 2016/2017 – 2017/2018

| AUTHORISED STAFF ESTABLISHMENT | | | |
|--------------------------------|------|-----------|-----------|
| | 2015 | 2016/2017 | 2017/2018 |
| ESTABLISHMENT | 863 | 963 | 963 |

Source: Fiji Corrections Service Database

Figure 21: Graphically represents of authorized FCS establishment



Source: Fiji Corrections Service Database

Staff Turnover

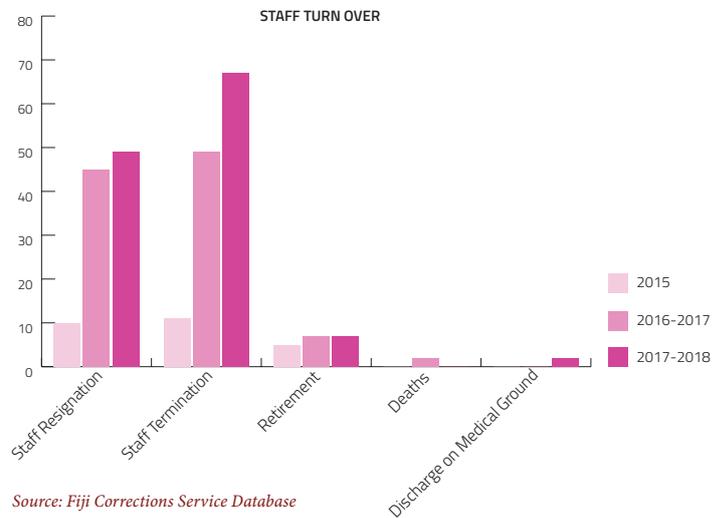
Overall, there has been an increase in rate of staff turnover during the year of 103 compared to 26 in 2015, an increase by 29.6% compared.

Table 28: Authorized Staff Establishment 2015 – 2016/2017

| STAFF TURN OVER 2015 – 2016/2017 | | | |
|----------------------------------|------|-----------|-----------|
| | 2015 | 2016/2017 | 2017/2018 |
| Staff Resignation | 10 | 45 | 49 |
| Staff Termination | 11 | 49 | 67 |
| Retirement | 5 | 7 | 7 |
| Death | - | 2 | - |
| Discharge on Medical Ground | - | - | 2 |
| Total | 26 | 103 | 125 |

Source: Fiji Corrections Service Database

Figure 22 Graphical representation of staff turnover for 2016–2017/2018



Source: Fiji Corrections Service Database



Attending workshops helps improve capacity of officers to make right decisions



Team building activities is a major activity

Staff Discipline

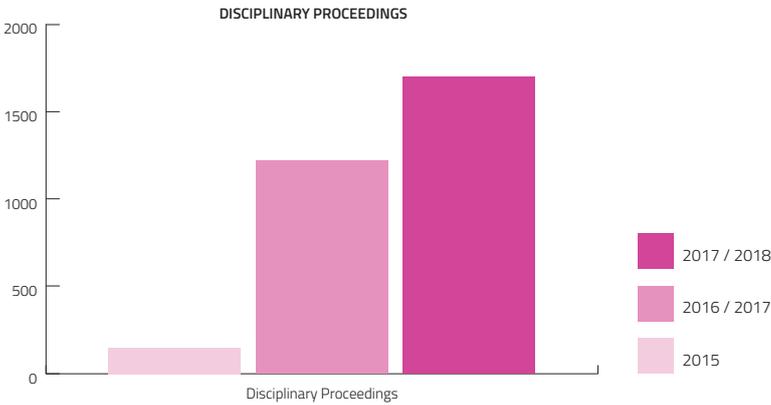
A total of 1699 officers of all ranks were disciplined in 2017/2018 compared to 1218 in 2016/2017. This is an increase of 481 officers committing offence against discipline

Table 29: Disciplinary proceeding three years comparative

| | 2015 | 2016/2017 | 2017/2018 |
|--------------------------|------|-----------|-----------|
| DISCIPLINARY PROCEEDINGS | 150 | 1218 | 1699 |

Source: Fiji Corrections Service Database

Figure 23 Graphical representations of Disciplinary proceedings



Source: Fiji Corrections Service Database



Fitness Training is a major component of FCS



Promotional courses is a year long undertaking for the Training Academy

Improved Corporate Services

Training and Development

FCS hosted the 37th Asian Pacific Conference for Correction Administrators held at Sofitel Fiji Resort, Nadi, Fiji Islands from the 05 – 09 November, 2017. It was a full attended conference by its 34 member country in the Asia and Pacific region.

Other seminar and conferences were attended by selected officers on the Study Tour to Malaysia Correction Centre in Malaka, Malaysia from 09 – 12 April 2018 and Singapore Correction Centre from 07 – 13 May, 2018 respectively.

FCS benefited from the insights gathered mostly on managing risk in a contemporary corrections system, infrastructure design, modern security equipment's and the use of technology for the effective rehabilitation of inmates.

Table 29: Commissioner's Courses for 2017/2018

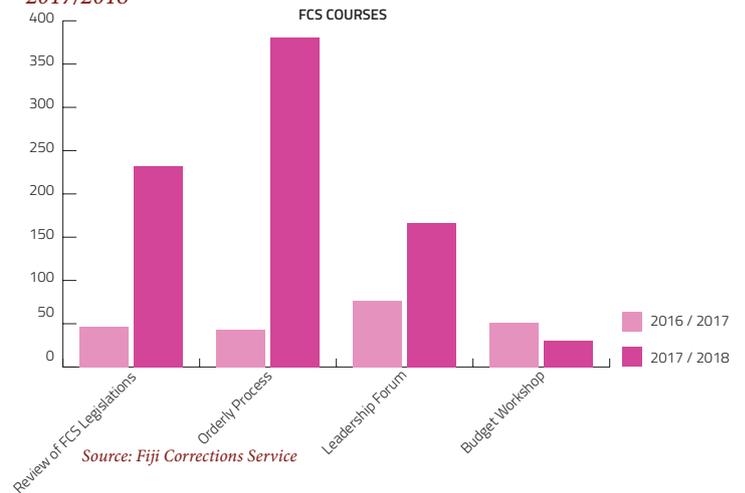
| # | COURSES | Number of Participant | |
|---|--|-----------------------|-----------|
| | | 2016/17 | 2017/2018 |
| 1 | Review of FCS Legislations | 47 | 232 |
| 2 | Orderly Process | 43 | 380 |
| 3 | Leadership Forum | 76 | 166 |
| 4 | Budget Workshop | 51 | 30 |
| 5 | 38th Asia Pacific Conference for Correction Administrators (APCCA) | 34 MEMBER COUNTRIES | |

Source: Fiji Corrections Service Database



Delegates attending the APCCA hosted by the Fiji Corrections Service from 5 - 9 November, 2017 at the Sofitel Resort & Spa, Denarau, Nadi.

Figure 24 Graphical representations of FCS Course 2016/2017 to 2017/2018



Source: Fiji Corrections Service

Figure 24 highlighted that there has been a drastic increase in the capacity building for the FCS staff in 2017/2018 compared to 2016/2017. These figures coincide with the FCS effort on to proper implement our internal working policies.

Table 31: International Courses & Conferences

| Course /Workshop / Conference | Name of Officers | Duration | Date | Country |
|---|--|----------|---------------------|-----------------------|
| COURTESY VISIT (QUEENSLAND CORRECTIVE SERVICE ACADEMY,AUSTRALIA) | COMCOR AND TEAM | 1 day | 22.06.17 | Queensland, Australia |
| TRAINING IN EARLY MANAGEMENT DEVELOPMENT COURSE/ (QUEENSLAND CORRECTIVE SERVICE ACADEMY, AUSTRALIA) | CCO ATONIO LOLO PCO HENDRICK DE WACHTER | 5 DAYS | 21.08.17 - 25.08.17 | Queensland, Australia |
| SINGAPORE YELLOW RIBBON FUN RUN OFFICIAL TOUR | COMCOR,MR LIVAI SAKEO,MR FILIMONI SERU | 5 DAYS | 17.09.17 - 22.09.17 | Singapore |
| MALAYSIA EDUCATION TOUR - HENRY GURNER SCHOOL,MELAKA | MRS ELENANI VURU, MR WAISALE SOQONAKALOU, MR TOM SMITH, MR ANARE VULA, MR PETER RYAN, MR IOWANE SOKO -Min of Youth; and MRS ALUMECI TUISAWAU -Director of Technical Vocational & training,Min of Education | 4 DAYS | 09.04.18 -12.04.18 | Malaysia |
| SINGAPORE OFFICIAL TOUR UNODOC MOVEMENT | COMCOR MRS ELENANI VURU MRS SALOTE PANAPASA | 9 DAYS | 09.03.18 - 11.03.18 | Singapore |
| SINGAPORE OFFICIAL TOUR PRISON EMERGENCY PROCEDURES | COMCOR, MR KALIVATI WAQAKOYANSAU MR ANANAIASA VUCAGO MR BENIAME SENIKURACIRI | 4 DAYS | 07.05.18 - 11.05.18 | Singapore |

Source: Fiji Corrections Service Database



Audited Financial Statement



Audited Financial Statement for the Year Ended 31st

OFFICE OF THE AUDITOR GENERAL Excellence in Public Sector Auditing



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Website: <http://www.oag.gov.fj>



File: 576

21 October 2019

The Honourable Aiyaz Sayed-Khaiyum
Minister for Justice
Level 7 Suvavou House
SUVA

Dear Honourable Sayed-Khaiyum

FIJI CORRECTIONS SERVICE
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2018

The audited financial statements for Fiji Corrections Service for the year ended 31 July 2018 together with my audit report on them are enclosed.

Particulars of the errors and omission arising from the audit have been forwarded to the management of Fiji Corrections Service for necessary action.

Yours sincerely

Ajay Nand
AUDITOR-GENERAL

Commander Francis Kean, The Commissioner Fiji Corrections Service.

Encl.

**FIJI CORRECTIONS SERVICE
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2018**

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Audited Financial Statement for the Year Ended 31st

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INDEPENDENT AUDITOR'S REPORT

FIJI CORRECTIONS SERVICE

I have audited the financial statements of the Fiji Corrections Service which comprise the Statement of Receipts and Expenditure, Appropriation Statement, Statement of Losses, Trust Fund Account Statement of Receipts and Payments, Consolidated TMA Manufacturing Account, Consolidated TMA Trading Account, Consolidated TMA Profit and Loss Statement and Consolidated TMA Balance Sheet.

In my opinion, the accompanying financial statements are prepared, in all material respects, in accordance with the Financial Management Act 2004, Finance Instructions 2010 and the Finance (Amendment) Instructions 2016.

I have conducted my audit in accordance with International Standards on Auditing (ISA). My responsibilities under those standards are described in the *Auditor's Responsibilities* paragraph of my report. I am independent of the Fiji Corrections Service in accordance with the ethical requirements that are relevant to my audit of the financial statements in Fiji and I have fulfilled my other responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Other Matter

1. Internal controls over the preparation of TMA cash at bank reconciliations were generally found to be weak. Instances were noted where TMA cash at bank reconciliations were not adequately supported. These internal controls weakness if not addressed on a monthly basis may result in material misstatements and possible financial losses in the future.
2. Note 6 provides a brief description for the purpose of the Prisoners Cash Trust Fund Account. As at the date of my audit report, the Fiji Corrections Service was in the process of updating the beneficiaries listing which details the actual cash earned by the prisoners during incarceration.

Management's Responsibilities for the Financial Statements

The management of the Fiji Corrections Service are responsible for the preparation of the financial statements in accordance with the Financial Management Act 2004, Finance Instructions 2010 and Finance (Amendment) Instructions 2016, and for such internal control as the management determine is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibilities

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISA will always detect a material misstatement when it exists. Misstatements can arise from fraud and error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

July 2018

Auditor's Responsibilities (Continued)

As part of an audit in accordance with ISA, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fiji Corrections Service internal control.
- Evaluate the appropriateness of accounting policies used and related disclosures made by the Fiji Corrections Service.

I communicate with the Fiji Corrections Service regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Ajay Nand
AUDITOR-GENERAL



Suva, Fiji
21 October 2019

Audited Financial Statement for the Year Ended 31st

MANAGEMENT CERTIFICATE FOR THE YEAR ENDED 31 JULY 2018

We certify that these financial statements:

- (a) fairly reflect the financial operations and performance of the Fiji Corrections Service for the year ended 31 July 2018; and
- (b) have been prepared in accordance with the requirements of the Financial Management Act 2004, Finance Instructions 2010 and Finance (Amendment) Instructions 2016.



Commander Francis Kean
Commissioner of Corrections Service



Ms. Helen Koi
Senior Accounts Officer

Date: 16/10/19

Date: 16/10/19

July 2018

FIJI CORRECTIONS SERVICE

STATEMENT OF RECEIPTS AND EXPENDITURE FOR THE YEAR ENDED 31 JULY 2018

| | Note | 2018 (\$) | 2017 (\$) |
|------------------------------------|------|-------------------|-------------------|
| RECEIPTS | | | |
| State Revenue | | | |
| Burial Fees | | 59,216 | 60,142 |
| Miscellaneous Fee | 3(a) | 298,463 | 4,637 |
| Total State Revenue | | 357,679 | 64,779 |
| Agency Revenue | | | |
| Reimbursement and recoveries | 3(b) | 44,220 | -- |
| Commission | | 780 | 1,604 |
| Total Agency Revenue | | 45,000 | 1,604 |
| TOTAL RECEIPTS | | 402,679 | 66,383 |
| EXPENDITURE | | | |
| Established Staff | | 17,740,596 | 18,275,010 |
| Government Wage Earners | 3(c) | 16,812 | 31,721 |
| Travel & Communication | 3(d) | 709,128 | 473,504 |
| Maintenance & Operations | 3(e) | 2,421,163 | 1,890,104 |
| Purchase of Goods & Services | | 4,915,743 | 4,349,534 |
| Operating Grants and Transfers | | 9,940 | 9,623 |
| Special Expenditure | 3(f) | 645,448 | 359,071 |
| Total Operating Expenditure | | 26,458,830 | 25,388,567 |
| Capital Construction | 3(g) | 3,540,439 | 6,844,787 |
| Capital Purchase | 3(h) | 486,302 | 364,890 |
| Total Capital Expenditure | | 4,026,741 | 7,209,677 |
| Value Added Tax | | 1,070,049 | 1,374,477 |
| TOTAL EXPENDITURE | | 31,555,620 | 33,972,721 |

Audited Financial Statement for the Year Ended 31st

FIJI CORRECTIONS SERVICE

APPROPRIATION STATEMENT FOR THE YEAR ENDED 31 JULY 2018

| SEG | Item | Budget Estimate | Appropriation Changes | Revised Estimate | Actual Expenditure | Carry Over | Lapsed Appropriation (a-b) |
|----------------------------|------------------------------------|-------------------|-----------------------|-------------------|--------------------|------------|----------------------------|
| | | (\$) | Note 4 (\$) | a (\$) | b (\$) | (\$) | Note 5 (\$) |
| 1 | Established Staff | 24,249,368 | (2,904,151) | 21,345,217 | 17,740,596 | -- | 3,604,621 |
| 2 | Government Wage Earners | 34,656 | -- | 34,656 | 16,812 | -- | 17,844 |
| 3 | Travel and Communications | 640,670 | 170,000 | 810,670 | 709,128 | -- | 101,542 |
| 4 | Maintenance & Operations | 1,923,000 | 811,424 | 2,734,424 | 2,421,163 | -- | 313,261 |
| 5 | Purchase of Goods and Services | 3,806,232 | 1,683,761 | 5,489,993 | 4,915,743 | -- | 574,250 |
| 6 | Operating Grants and Transfers | 46,260 | -- | 46,260 | 9,940 | -- | 36,320 |
| 7 | Special Expenditures | 884,745 | -- | 884,745 | 645,448 | -- | 239,297 |
| | Total Operating Expenditure | 31,584,931 | (238,966) | 31,345,965 | 26,458,830 | -- | 4,887,135 |
| Capital Expenditure | | | | | | | |
| 8 | Capital Construction | 5,425,000 | -- | 5,425,000 | 3,540,439 | -- | 1,884,561 |
| 9 | Capital Purchases | 550,000 | -- | 550,000 | 486,302 | -- | 63,698 |
| | Total Capital Expenditure | 5,975,000 | -- | 5,975,000 | 4,026,741 | -- | 1,948,259 |
| 13 | Value Added Tax | 1,190,600 | 238,966 | 1,429,566 | 1,070,049 | -- | 359,517 |
| | TOTAL EXPENDITURE | 38,750,531 | -- | 38,750,531 | 31,555,620 | -- | 7,194,911 |

FIJI CORRECTIONS SERVICE

STATEMENT OF LOSSES
FOR THE YEAR ENDED 31 JULY 2018

Loss of Money

There was no loss of money recorded for the year ended 31 July 2018.

Loss of Revenue

There was no loss of revenue recorded for the year ended 31 July 2018.

Loss (other than money)

There was no reported loss (other than money) recorded for the year ended 31 July 2018. The Board of Survey was conducted by the Department and the following items worth \$118,680 were recommended for write off:

| Category | Amount (\$) |
|----------------------|----------------|
| Equipment | 95,919 |
| Furniture & Fittings | 12,770 |
| Others | 9,991 |
| Total | 118,680 |

The Permanent Secretary of the Ministry of Economy approved the write off of the unserviceable assets reported in the Board of Survey report on 10th September 2019.

Audited Financial Statement for the Year Ended 31st

FIJI CORRECTIONS SERVICE

PRISONERS CASH TRUST FUND - STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 JULY 2018

| | Note | 2018 (\$) | 2017 (\$) |
|---|------|----------------|----------------|
| RECEIPTS | | | |
| Prisoner's cash | | 27,969 | 389,987 |
| Job placement | | 7,399 | --- |
| Sale of Art gallery | | 14,730 | --- |
| Sugar cane harvesting | | 173,861 | --- |
| Commercial wages | | 1,758 | --- |
| Total Receipts | | <u>225,717</u> | <u>389,987</u> |
| PAYMENTS | | | |
| Return of Prisoner's cash | | 81,042 | 169,024 |
| Job placement | | 558 | --- |
| Art gallery | | 3,320 | --- |
| Sugar cane harvesting | | 34,654 | --- |
| Total Payments | | <u>119,574</u> | <u>169,024</u> |
| Net Surplus | | 106,143 | 220,963 |
| Balance as at 1 August | | 661,323 | 440,360 |
| Closing Balance as at 31 July 2018 | 6 | <u>767,466</u> | <u>661,323</u> |

July 2018

FIJI CORRECTIONS SERVICE

CONSOLIDATED TMA - MANUFACTURING ACCOUNT
FOR THE YEAR ENDED 31 JULY 2018

| | Note | 2018 (\$) | 2017 (\$) |
|--|------|----------------|------------------|
| Opening Raw Materials | | 44,019 | 142,969 |
| <i>Add: Purchases</i> | | 882,043 | 1,066,375 |
| | | <u>926,062</u> | <u>1,209,344</u> |
| <i>Less: Closing Raw materials</i> | | 72,841 | 44,019 |
| Raw Materials Used | | <u>853,221</u> | <u>1,165,325</u> |
| <i>Add: Opening Work In Progress</i> | | 95,424 | 108,721 |
| <i>Add: Direct Cost - Labour</i> | | 31,423 | 37,153 |
| <i>Less: Closing Work in Progress</i> | | 357,243 | 95,424 |
| Cost of Manufactured Goods Transferred to Trading Account | | <u>622,825</u> | <u>1,215,775</u> |

(Manufacturing Account for each business units refer note 7)

Audited Financial Statement for the Year Ended 31st

FIJI CORRECTIONS SERVICE

CONSOLIDATED TMA - TRADING ACCOUNT FOR THE YEAR ENDED 31 JULY 2018

| | Note | 2018 (\$) | 2017 (\$) |
|---|------|------------------|------------------|
| Sales | | 1,487,190 | 2,033,087 |
| Total Sales | | <u>1,487,190</u> | <u>2,033,087</u> |
| Opening Stock | | 354,541 | 396,308 |
| <i>Add:</i> Cost of Manufactured Goods transferred from Manufacturing Account | | 622,825 | 1,215,775 |
| <i>Less:</i> Closing Stock of Finished Goods | | 17,570 | 354,541 |
| Cost of Goods Sold | | <u>959,796</u> | <u>1,257,542</u> |
| Gross Profit transferred to Profit & Loss Account | | <u>527,394</u> | <u>775,545</u> |

(Trading Account for each business units refer note 7)

July 2018

FIJI CORRECTIONS SERVICE

CONSOLIDATED TMA - PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 31 JULY 2018

| | 2018 (\$) | 2017 (\$) |
|---|--------------|--------------|
| INCOME | | |
| Gross Profit transferred from Trading Account | 527,394 | 775,545 |
| Total Income | 527,394 | 775,545 |
| EXPENDITURE | | |
| Maintenance and Operations | 74,303 | 253,379 |
| Total Payments | 74,303 | 253,379 |
| Net Profit | 453,091 | 522,166 |

(Profit and Loss Account for each business units refer note 7)

Audited Financial Statement for the Year Ended 31st

FIJI CORRECTIONS SERVICE

CONSOLIDATED TMA - BALANCE SHEET AS AT 31 JULY 2018

| | 2018 (\$) | 2017 (\$) |
|--|------------------|------------------|
| CURRENT ASSET | | |
| Cash at Bank | 702,424 | 753,527 |
| Debtors | --- | 218,558 |
| Raw Materials | 72,841 | 44,019 |
| Works in Progress | 357,243 | 95,424 |
| Finished Goods | 17,570 | 354,541 |
| VAT Receivable | 8,064 | 13,390 |
| NET ASSETS | <u>1,158,142</u> | <u>1,479,459</u> |
| EQUITY | | |
| TMA Surplus transferred to Consolidated Fund | 6,896 | 6,896 |
| TMA Accumulated Surplus | 698,155 | 950,397 |
| Net Profit | 453,091 | 522,166 |
| NET EQUITY | <u>1,158,142</u> | <u>1,479,459</u> |

FIJI CORRECTIONS SERVICE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2018

NOTE 1: REPORTING ENTITY

The Fiji Corrections Service [FCS] is responsible for properly and safely detaining and rehabilitating persons sentenced to a term of imprisonment or placed on remand pending trial by the courts at its correctional centres.

The FCS upholds Government's obligation to meet international standards and best practices in its custody of inmates. One of its main responsibilities is to reduce overcrowding in correction centres to ensure that the human dignity of all inmates is respected.

NOTE 2: STATEMENT OF ACCOUNTING POLICIES

(a) Basis of Accounting/Presentation

In accordance with Government accounting policies, the financial statements of the Fiji Corrections Service is prepared under the cash basis of accounting. All payments related to purchases of fixed assets have been expensed.

The financial statements are presented in accordance with the Financial Management Act 2004 and the requirements of Section 71 (1) of the Finance Instruction 2010. The preparation and presentation of a Statement of Assets and Liabilities is not required under the current Government policies, except for that of the Trading and Manufacturing Accounts.

(b) Revenue Recognition

Revenue is recognised when cash is actually received by the Department.

(c) Accounting for Value Added Tax (VAT)

All income and expenses are VAT exclusive. The Fiji Corrections Service on a monthly basis takes out VAT output on total money received for expenditure from Ministry of Economy. VAT input on the other hand is claimed on payments made to the suppliers and the sub-contractors for expenses incurred.

The VAT payment as per the Statement of Receipts and Expenditures relates to VAT input claimed on payments made to the suppliers and sub-contractors for expenses incurred and VAT payments to Fiji Revenue and Customs Services (FRCS). Actual amount paid to FRCS during the year represents the difference between VAT Output and VAT Input.

Audited Financial Statement for the Year Ended 31st

FIJI CORRECTIONS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (continued...) FOR THE YEAR ENDED 31 JULY 2018

NOTE 2: STATEMENT OF ACCOUNTING POLICIES (continued)

(d) Comparative Figures

The financial year end for Government was changed from 31 December to 31 July in accordance with the Financial Management (Amendment) Act 2016.

The financial statements for the year ended 2017 and the financial statements for the year ended 2018 are both for a twelve months period.

NOTE 3: SIGNIFICANT VARIATIONS

- a) The miscellaneous revenue increased by \$293,826 or 6337% in 2018 compared to 2017 due to a refund received from R.C Manubhai for payment of fence supplies which could not be provided by the supplier.
- b) The reimbursement and recoveries of \$44,220 relates to overpayment recoveries and late arrival deductions from staff.
- c) The government wage earners cost reduced by \$14,909 or 47% in 2018 compared to 2017 due to the reduction in establishment during the year.
- d) The travel and communication cost increased by \$235,624 or 50% due to increase number of overseas engagements attended by the officers of the Department. The increase in court movements for inmates and deployment of staff during reshuffle of duties and postings also contributed to the increase. Additionally, there was increase in telecommunication expense.
- e) The maintenance and operation cost increased by \$531,059 or 28% due to increase in water consumptions to facilitate the fifteen institutions inclusive of two new correctional centres and the headquarters. Increase in repair and maintenance of fixed assets also contributed to the overall increase in cost.
- f) The purchase of goods and services cost increased by \$566,209 or 13% due to the increase in the number of inmates being admitted into the institutions which has led to an incline in institutional operational costs such as rations consumption.
- g) The special expenditure cost increased by \$286,377 or 80% in 2018 compared to 2017 due to the hosting of the 37th Asian and Pacific Conference of Correctional Administrators.
- h) The capital construction cost decreased by \$3,304,348 or 48% in 2018 compared to 2017 due to less funds given and utilised for capital works compared to previous year.
- i) The capital purchases costs increased by \$121,412 or 33% in 2018 compared to 2017 due to purchase of high frequency radio, cell sensors and equipment for the Nasinu Corrections Centre.

FIJI CORRECTIONS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (continued...)

FOR THE YEAR ENDED 31 JULY 2018

NOTE 4: APPROPRIATION MOVEMENTS

There was no redeployment of the Department's funds during the year. Other movements were made through virements as follows:

| Virement No. | From | To | Amount (\$) | Approved By |
|--------------|-------|--------|-------------|-----------------------------|
| DV 1502 | SEG 1 | SEG 4 | 496,790 | Commissioner of Corrections |
| | | SEG 13 | 44,710 | Commissioner of Corrections |
| DV 1504 | SEG 1 | SEG 3 | 170,000 | Commissioner of Corrections |
| | | SEG 4 | 144,634 | Commissioner of Corrections |
| | | SEG 5 | 1,520,000 | Commissioner of Corrections |
| | | SEG 13 | 179,217 | Commissioner of Corrections |
| DV 1507 | SEG 1 | SEG 4 | 170,000 | Commissioner of Corrections |
| | | SEG 5 | 150,000 | Commissioner of Corrections |
| | | SEG 13 | 28,800 | Commissioner of Corrections |

NOTE 5: SIGNIFICANT APPROPRIATION SAVINGS

Significant savings for the financial year ended 31 July 2018 are as follows:

| No. | Expenditure | Revised Budget (\$) | Actual Expenditure (\$) | Savings (\$) | Percentage Savings (%) |
|-----|--------------------------------|---------------------|-------------------------|--------------|------------------------|
| a) | Established staff | 21,345,217 | 17,740,596 | 3,604,621 | 17 |
| b) | Government wage earners | 34,656 | 16,812 | 17,844 | 51 |
| c) | Operating grants and transfers | 46,260 | 9,940 | 36,320 | 79 |
| d) | Special expenditures | 884,745 | 645,448 | 239,297 | 27 |
| e) | Capital construction | 5,425,000 | 3,540,439 | 1,884,561 | 35 |

- a) The savings in established staff and government wage earners is due to the vacant positions within the Department due to resignations and retirement of officers.
- b) The savings in operating grants and transfers is due to payment depending on discharge of inmates and the low number released contributed to the savings.
- c) The savings in special expenditure was due to reduction in self-help projects, businesses and rehabilitation programs provided to sustain inmates when integrating into the community.
- d) The savings in capital construction is due to the delay in the tender process and vetting/finalization of contract documents therefore resulting in the delay in the implementation of capital projects that were planned and budgeted for to be carried out during the year.

Audited Financial Statement for the Year Ended 31st

FIJI CORRECTIONS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (continued...) FOR THE YEAR ENDED 31 JULY 2018

NOTE 6: PRISONERS TRUST FUND ACCOUNT

The Fiji Corrections Service maintains a Prisoners Cash Trust Fund Account.

Money held in trust consist of confiscated cash from prisoners upon convictions, engagement in the Trading and Manufacturing Small Business Units (TMA SBUs), engagement in the art gallery and commercial wage job placements. For the TMA SBUs, the wage rate depends on the job cost, skill of the prisoner and years of experience in the trade. The more skilful the prisoner the more the wage rate charged. For commercial wage job placements, the wage rate depends on the rate offered by the company. For the art gallery, 60% of sale goes to the prisoner while 40% is used to purchase gallery items. The hours worked by the Prisoners are recorded in the timesheets and receipted when deposited into the Prisoners Trust Account.

Any pay out for prisoners upon discharge is taken out from this same Trust Account upon producing receipts. Pay outs are based on actual cash earned by the prisoners during incarceration. If there are discipline issues during incarceration these are accounted for when making payments to prisoners during release upon Commissioner's discretion. All payments are supported by receipts and approved by the Commissioner before being paid.

NOTE 7: FIJI CORRECTION SERVICE TRADING & MANUFACTURING ACCOUNT

The Fiji Corrections Service operates the Trading and Manufacturing Account (TMA) and is guided by its legal mandate to operate its Commercial Enterprises Unit as stipulated under the Fiji Corrections Act 2006 under Part 10 Clause 45 (a) to (d).

The Department's TMA consists of six Small Business Units (SBUs) namely the Bakery, Joinery, Piggery, Poultry, Tailor and Crops. The summary of the activities are presented in a consolidated form as there is only one bank account for all the SBUs.

The operation of these TMA helps in the rehabilitative work programs with key objective of teaching and developing inmates with basic industrial and agricultural skills. The TMA also generates much needed revenue through the sale of agricultural products, joinery, tailor and bakery materials.

The activities for the TMA are as follows:

FIJI CORRECTIONS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (continued...)

FOR THE YEAR ENDED 31 JULY 2018

NOTE 7: FIJI CORRECTION SERVICE TRADING & MANUFACTURING ACCOUNT
(continued)**Bakery**

The Bakery Unit is responsible for baking long loaves and slice bread. Bakery unit is located within the Maximum Correction facility. This is the only product currently produced at the bakery. The production is to cater for the demand from the corrections institution and two main external customers which are the Fiji Military Forces and Fiji Navy. It also includes supply for special events like the Hibiscus Festival and Show Case when need arises.

Crops

This business unit does farming of crops and vegetables such as ginger, cassava, dalo and many other products according to seasons. The produce are mostly used to cater for institutional needs and also for sale to local buyers.

Joinery

The joinery team comprises of inmates who are involved with the construction of furniture items for institutional and commercial use. The furniture items include construction of tables, desks, chairs, coffin boxes and wardrobes.

Piggery

This business unit is responsible for breeding pigs and supplying pig meat to buyers along the Navua to Nausori corridor. The unit breeds pigs from weaner to baconer. Although it's not part of the major supplies of pig meat in Fiji, the unit is aiming to improve its breeding numbers.

Poultry

This business unit is responsible for breeding live chickens for supply of fresh eggs which are then retailed in the local market. The eggs produced are of high quality with affordable prices compared to other suppliers of fresh eggs and is mostly bought by households and businesses around the greater Suva area. Additionally the unit also sells live chicken.

Tailor

The tailor unit is responsible for making garments such as school uniforms, beddings, government uniforms, health workers uniforms/coats and many more. Garments are mostly bought by clothing retail shops around Fiji. The unit also specializes in custom made designs and modifies the designs according to customer needs.

The details of the consolidated TMA balances are as follows:

Audited Financial Statement for the Year Ended 31st

FIJI CORRECTIONS SERVICE

**NOTES TO THE FINANCIAL STATEMENTS (continued...)
FOR THE YEAR ENDED 31 JULY 2018**

NOTE 7: FIJI CORRECTION SERVICE TRADING & MANUFACTURING ACCOUNT (continued)

(i) Manufacturing Account

| | Small Business Units | | | | | | | | | | | | Consolidated | | |
|-----------------------------------|----------------------|----------------|-----------------|---------------|---------------|----------------|-----------------|----------------|----------------|----------------|---------------|----------------|----------------|------------------|---------|
| | Bakery | | Crops | | Joinery | | Piggery | | Poultry | | Tailoring | | 2018 | 2017 | |
| | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 | |
| Raw Materials (opening) | 31,724 | 28,575 | - | - | 12,295 | 12,179 | - | - | - | - | - | - | 102,215 | 44,019 | 142,969 |
| Add: Purchases | 187,468 | 227,537 | 16,980 | 28,903 | 31,382 | 117,902 | 250,561 | 219,066 | 312,782 | 337,899 | 82,870 | 135,068 | 882,043 | 1,066,375 | |
| Less: Raw Materials (closing) | 219,192 | 256,112 | 16,980 | 28,903 | 43,677 | 130,081 | 250,561 | 219,066 | 312,782 | 337,899 | 82,870 | 237,282 | 926,062 | 1,209,344 | |
| | 4,202 | 31,724 | 212 | - | 7,230 | 12,295 | 481 | - | 900 | - | 59,816 | - | 72,841 | 44,019 | |
| Raw Materials Used | 214,990 | 224,388 | 16,768 | 28,903 | 36,447 | 117,786 | 250,080 | 219,066 | 311,882 | 337,899 | 23,054 | 237,282 | 853,221 | 1,165,325 | |
| Add: Work in Progress (opening) | - | - | - | - | 46,310 | 53,600 | - | - | - | - | 49,114 | 55,121 | 95,424 | 108,721 | |
| Direct Labour | - | 756 | 9,803 | 15,804 | 2,518 | 4,068 | 7,238 | 4,024 | 5,460 | 8,471 | 6,404 | 4,030 | 31,423 | 37,153 | |
| Less: Work in Progress (closing) | - | - | 39,648 | - | 2,410 | 46,310 | 271,050 | - | 44,135 | - | - | 49,115 | 357,243 | 95,425 | |
| Cost of Manufactured Goods | 214,990 | 225,144 | (13,077) | 44,707 | 82,865 | 129,144 | (13,732) | 223,090 | 273,207 | 346,371 | 78,572 | 247,318 | 622,825 | 1,215,775 | |

FII CORRECTIONS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (continued...)
FOR THE YEAR ENDED 31 JULY 2018

NOTE 7: FII CORRECTION SERVICE TRADING & MANUFACTURING ACCOUNT (continued)

(iii) Profit and Loss Statement

| | Bakery | | Crops | | Joinery | | Piggery | | Poultry | | Tailoring | | Consolidated | |
|----------------------------|---------------|----------------|--------------|-----------------|-----------------|-----------------|----------------|----------------|----------------|----------------|----------------|--------------|----------------|----------------|
| | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 |
| Income | | | | | | | | | | | | | | |
| Gross Profit | 84,123 | 207,096 | 10,455 | 81,517 | (21,890) | (38,498) | 166,104 | 230,868 | 127,362 | 278,912 | 161,240 | 15,650 | 527,394 | 775,545 |
| Expenses | | | | | | | | | | | | | | |
| Maintenance and Operations | 24,429 | 32,836 | 6,873 | 94,990 | 34 | 9,561 | 19,911 | 69,828 | 22,975 | 31,874 | 81 | 14,290 | 74,303 | 253,379 |
| Total Expenses | 24,429 | 32,836 | 6,873 | 94,990 | 34 | 9,561 | 19,911 | 69,828 | 22,975 | 31,874 | 81 | 14,290 | 74,303 | 253,379 |
| Net Profit/(Loss) | 59,694 | 174,260 | 3,582 | (13,473) | (21,924) | (48,059) | 146,193 | 161,041 | 104,387 | 247,038 | 161,159 | 1,361 | 453,091 | 522,166 |

Conclusion

The Fiji Corrections Service through its effective operations and financial strategies in line with Finance Regulations, managed to utilize 82% of its total budget out of which, 85% was the completion of our capital projects.

We continued to identify possible avenues to increase organizational effectiveness through capacity and capability development to meet the current and future needs of FCS. The introduction of exchange programmes and job attachment provided by our overseas counterparts sharing motivational ideas and best work practices. Furthermore the continuous and improved Commissioners bi-annual Basic Recruitment was also aimed to maintain the approved strength sufficient to provide security, safety and rehabilitation to those under our care.

The FCS is mindful of the influx of youths into the corrections system. In 2017/18 youths represented 49% of the total prison population from the age group of 16 - 35yrs. FCS in its effort to minimize entry continues to review its rehabilitation framework to cover in-depth assessment and consistent engagement with key stakeholders as part of its proactive strategy, which includes the review of the Rehabilitation Policy.

The flawless internal controls and improvement in work processes drives FCS to have the second year in a row to an unqualified Audited Financial Statement for the year ended 31 July, 2017 to 2018.

To conclude, the FCS has managed to achieve a good result for 2017 – 2018 though the implementation of its Annual Corporate Plan resulting in its 82% financial performance.

Acronyms

| Acronym | Description |
|-------------|---|
| COMCOR | Commissioner of Corrections |
| DCC | Deputy Commissioner of Corrections |
| ACCS | Assistant Commissioner Corporate Services |
| ACCO | Assistant Commissioner of Corrections Operation |
| SAO | Senior Accounts Officer |
| AO TMA | Accounts Officer Trade & Manufacturing Account |
| CLO | Chief Logistic Officer |
| COMDT | Commandant |
| DR | Director Rehabilitation |
| SNR PYSC | Senior Psychologist |
| DP | Divisional Psychologist |
| IG | Inspectorate General |
| ITM | Information & Technology Manager |
| OC | Officers-in-Charge |
| ISM | Institution Seargent Major |
| DSM | Division Seargent Major |
| LO | Legal Officer |
| OC ECU | Officer-in-Charge, Emergency Control Unit |
| SOP | Staff Officer Projects |
| OC TPT | Officer-in-Charge, Transport Unit |
| OC SUVA | Officer-in-Charge, Suva Correction Centre |
| OC SUVA REM | Officer-in-Charge, Suva Remand Centre |
| OC NAS | Officer-in-Charge, Nasinu Correction Centre |
| OC SUVA WOM | Officer-in-Charge, Suva Women Correction Centre |
| OC LEV | Officer-in-Charge, Levuka Correction Centre |
| OC LAB | Officer-in-Charge, Labasa Correction Centre |
| OC TAV | Officer-in-Charge, Taveuni Correction Centre |
| OC MAX | Officer-in-Charge, Maximum Correction Centre |
| OC MED | Officer-in-Charge, Medium Correction Centre |
| OC MIN | Officer-in-Charge, Minimum Correction Centre |

Acronyms

| Acronym | Description |
|------------|---|
| OC PRC | Officer-in-Charge, Pre-Release Centre |
| OC LTK | Officer-in-Charge, Lautoka Correction Centre |
| OC LTK REM | Officer-in-Charge, Lautoka Remand Centre |
| OC LTK WOM | Officer-in-Charge, Lautoka Women Corrections Centre |
| OC BA | Officer-in-Charge, Ba Correction Centre |
| QM | Quartermaster |
| SCS | Supervisor Corporate Services |
| SOA | Staff Officer Administration |
| SO Pol | Staff Officer Policy |
| SO (Per) | Staff Officer Personnel |
| SO VOC TRG | Staff Officer Vocational Training |
| SO TMA | Staff Officer Trade & Manufacturing Account |
| SUP | Supervisors |
| SOO | Senior Operation Officer |
| SMO | Senior Medical Officer |
| HOD | Head of Unit/Section |
| SUP CED | Supervisor Central & Eastern Division |
| SUP ND | Supervisor Northern Division |
| SUP SD | Supervisor Southern Division |
| SUP WD | Supervisor Western Division |
| SOR | Staff Officer Rehabilitation |
| YRP COOR | Yellow Ribbon Coordinator |
| PRO | Public Relations Officer |
| GD | Graphic Designer |
| SO AC | Staff Officer Audit & Compliance |
| SO Farm | Staff Officer Farm |
| PO | Party Officer |
| BC | Barrack Commander |
| SO Band | Staff Officer Band |
| ELO | Education Liason Officer |
| OHS OFF | OHS Officer |
| WO TRG | Warrant Officer Training |
| BO | Burial Officer |
| OC CEM | Officer-in-Charge Cemetery |
| DIV IC TPT | Division In-Charge Transport Officer |

Annex 01

Offence Category

- 1.1 Against Lawful Authority
- 1.2 Against Public Morality
- 1.3 Against the Person
- 1.4 Against the Property
- 1.5 Other offences against the Penal Code

Offences Against lawful authority

- 1. Affray
- 2. Throwing objects
- 3. Corruption and abuse of office
- 4. Perjury
- 5. Escape from lawful custody
- 6. Riot and unlawful assembly
- 7. Other against lawful authority

Against Public Morality

- 8. Rape and attempted rape
- 9. Indecent Assault
- 10. Defilement of girl under 13
- 11. Defilement of girl between 13-16
- 12. Incest
- 13. Unnatural Offences
- 14. Others against public morality

Against the Person

- 15. Murder
- 16. Attempted Murder
- 17. Manslaughter
- 18. Infanticide
- 19. Causing death by dangerous driving
- 20. Act with intent to cause grievous harm
- 21. Assault occasioning actual bodily harm
- 22. Assault on Police
- 23. Common Assault
- 24. Others against the Person

Against the Property

- 25. Embezzlement/larceny by servant
- 26. Conversion
- 27. Larceny in dwelling house
- 28. Larceny from person
- 29. Larceny of cattle
- 30. Larceny from ship or dock
- 31. Fraud and false pretense
- 32. Demanding with menace
- 33. Aggravated robbery
- 34. Burglary
- 35. House Breaking
- 36. Other breaking offences
- 37. Receiving stolen property
- 38. Arson and setting fire to crops
- 39. Theft
- 40. Damaging Property
- 41. Injuring Animal
- 42. Theft of motor vehicle
- 43. Others against the property



FIJI CORRECTIONS SERVICE

Western Division

Ba Corrections Centre

📍 Namosi, Ba
📄 P.O. Box 2044, Ba, Fiji Islands
☎ +679 6674 053 / +679 6206 003
📠 +679 9905 088

🌐 www.ccsrectlrs.cip.fj | 📘 www.facebook.com/FijiCorrectionsService

Lautoka Corrections Centre

📍 Natobua Corrections Complex, Lautoka
📄 P.O. Box 133, Lautoka, Fiji Islands
☎ +679 6206 001 / +679 3555 650
📠 +679 9905 087

🌐 www.ccsrectlrs.cip.fj | 📘 www.facebook.com/FijiCorrectionsService

Lautoka Womens Corrections Centre

📍 Natobua Corrections Complex, Lautoka
📄 P.O. Box 133, Lautoka, Fiji Islands
☎ +679 6206 001 / +679 3555 650
📠 +679 9905 077

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Lautoka Remand Centre

📍 Natobua Corrections Complex, Lautoka
📄 P.O. Box 133, Lautoka, Fiji Islands
☎ +679 6206 001 / +679 3555 650
📠 +679 9904 236

🌐 www.ccsrectlrs.cip.fj | 📘 www.facebook.com/FijiCorrectionsService

Southern

Maximum Corrections Centre

📍 Naboro Corrections Complex
📄 GPO Box 114, Suva, Fiji Islands
☎ +679 3555 425
📠 +679 9905 081

🌐 www.ccsrectlrs.cip.fj | 📘 www.facebook.com/FijiCorrectionsService

Medium Corrections Centre

📍 Naboro Corrections Complex
📄 GPO Box 114, Suva, Fiji Islands
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📠 +679 9905 082

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CE NATIONAL CENTRES



Northern Division

Labasa Corrections Centre

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P.O. Box 376, Labasa, Fiji Islands

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+679 9905 090

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Taveuni Corrections Centre

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+679 9905 091

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Central & Eastern Division

Levuka Corrections Centre

Nasovo, Levuka

GPO Box 61, Levuka, Fiji Islands

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+679 9905 955

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Nasinu Corrections Centre

9 Miles, Nasinu

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Suva Corrections Centre

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Suva Womens Corrections Centre

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+679 9905 080

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Suva Remand Centre

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+679 9905 605

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Division

Minimum Corrections Centre

Nabaro Corrections Complex

GPO Box 114, Suva, Fiji Islands

+679 3629 135

+679 9905 083

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Pre-Release Centre

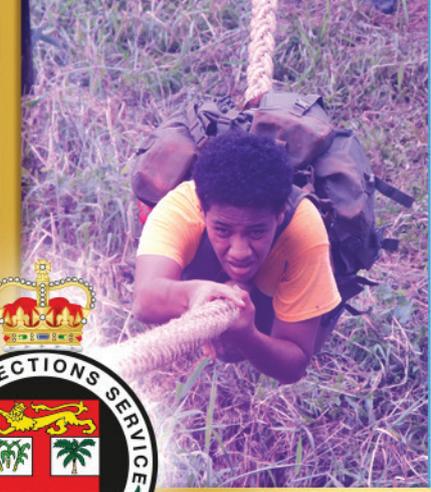
Nabaro Corrections Complex

GPO Box 114, Suva, Fiji Islands

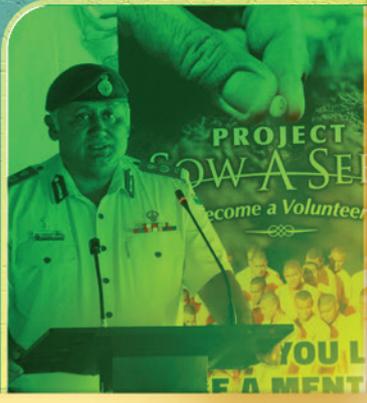
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RIBBON
 SECOND CHANCE

